



Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT COLLEGE CHITTUR
Name of the head of the Institution	Dr. ANIL KUMAR J
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04923222347
Mobile no.	9447001978
Registered Email	gccprincipal@gmail.com
Alternate Email	gascchittur.dce@kerala.gov.in
Address	GOVERNMENT COLLEGE CHITTUR, PALAKKAD
City/Town	PALAKKAD
State/UT	Kerala
Pincode	678104
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
	Rural

Location	
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. SHINE LAL E.
Phone no/Alternate Phone no.	04923222347
Mobile no.	9447011325
Registered Email	chitturcollegeiqac@gmail.com
Alternate Email	iqac@chitturcollege.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://chitturcollege.in/wp-content/uploads/2021/05/AQAR-2016-17.pdf
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4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.79	2009	29-Jan-2009	28-Jan-2014
2	A	3.01	2017	02-May-2017	01-May-2022

6. Date of Establishment of IQAC

05-Jun-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Shasthrayan	15-Feb-2018 2	2000
Workshop on Effective Class Room Teaching	01-Feb-2018 1	65

Meet Alexander Jacob IPS	28-Feb-2018 1	70
NET Examination: Orientation	02-Nov-2017 2	60
Blood Donation	19-Dec-2017 1	45

[View File](#)

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. College Chittur	SHASTHRAYANr	RUSA	2017 2	300000
Dr. G N Prasanth	MATRIX	DST	2016 1095	660000
Dr. G N Prasanth	Spytis	KSCSTE	2017 90	10000
Dr Shine Lal E	Spytis	KSCSTE	2017 90	10000
Suresh Kumar K A	Spytis	KSCSTE	2017 90	10000
Govt. College Chittur	Plan Fund	Govt. of Kerala	2017 365	6855285
Dr. Rijulal G	SERB	DST	2016 730	1100000
Dr. G Muthulakshmi	MRP	UGC	2016 730	60000

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during

2

the year :	
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. Conducted Shasthrayan 2. Conducted UGC/CSIR NET Orientation Coaching 3. Conducted Orientation Programme on Effective Teaching 4. IAS Orientation 5. Inter Disciplinary Initiative	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
College Council	08-Jan-2021
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2018
Date of Submission	14-Feb-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain words

As an affiliated college of the University of Calicut, the curriculum designed by an academic body and some of our faculties are members of various committees and bodies. The college has an academic calendar and is providing relevant information regarding the syllabus, time schedule of examinations, curricular activities, examination pattern and scheme of examination. For PG courses, the maximum number of elective courses are offered to the students as part of the syllabus. For PG courses, the maximum number of elective subjects and project work is implemented and thus maximum possible flexibility is offered under the CUCBSS. The university has revised the course curriculum by introducing audit courses: an Interdisciplinary in character (interdisciplinary in character, property rights, environmental studies etc). It provides students with an opportunity to expose themselves to disciplines of contemporary and practical relevance. In addition to the teaching-learning process, field study, visits to industrial or research places are essential. With the help of WWS, SS and other programmes students are able to achieve their goals.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	De
No Data Entered/Not Applicable !!!					

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

No file uploaded.

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elec System
No Data Entered/Not Applicable !!!		

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students
WWS	05/02/2018	30
SSP	05/02/2018	100
ASAP	16/10/2017	56
NSS	05/06/2017	150
NCC	05/06/2017	100
Bhoomithrasena	12/09/2017	100
Election Literacy Programme	29/11/2017	120
Blood group detection	19/12/2017	45

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Pro Internships
No Data Entered/Not Applicable !!!		

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the in

(maximum 500 words)

Feedback Obtained

The feedback from the students was instrumental in revamping the various content of teaching learning methodology. This eventually helps to fine tune the teaching-learning process and the curriculum. To capacitate this process of continuous refinement, the institution shall adopt a feedback system to capture suggestions from stakeholders of each programme. Separate forms with feedback parameters were given to the stakeholders and the feedback scoring was done after ensuring complete anonymity of the persons providing the feedback. The received scores were evaluated and submitted to the Principal for distribution to the concerned faculty under complete anonymity. Department level committees are formed to solve the grievances of students and corrective measures are taken at the department level so that the issues are resolved. The institution aims to produce socially responsible individuals. For the overall improvement of the character of a student, the institution shall take feedbacks from parents and guardians during PTA meetings. Further action is taken after presenting them before the college council and in the PTA Executive committee meetings. The feedback from alumni helped in coordinating seminars, discussions and lectures by alumni associations and sponsoring scholarships. The feedback from teachers resulted in the revision of the syllabi and provide an insight and exposure to the student community.

CRITERION II - TEACHING- LEARNING AND EVALUATION**2.1 - Student Enrolment and Profile**

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
No Data Entered/Not Applicable !!!			

[View File](#)**2.2 - Catering to Student Diversity**

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of fulltime teachers available in the institution teaching only UG and PG courses
2017	1533	228	45	Nil	

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS) and learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-re tech
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No Data Entered/Not Applicable !!!

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Tutorial system - A tutor is assigned to each class and is monitored by a tutorial committee. Tutoria conducted and records are maintained to monitor the progress of the students. Counselling cell- A counselor is appointed and is regularly interacting with students. WWS- The internal and external the WWS programme give career guidance to the students. Also provides an opportunity to inte experts and visit various industries. Further, the Career Guidance Cell updates students on the ch scenario and organizes training sessions on soft skills and interview techniques with a view to p students. SSP - In SSP, weak students are identified on the basis of their marks and are given speci An attempt is made to boost their academic performance through peer group learning and provisio materials. SSP provides personalised additional support in academics to slow learners through t external mentoring etc. ASAP- In this programme students get employable skills. The programme of training in soft skills, IT and other vocational areas like Financial Advisory and Marketing Services. cell - Various programmes are organized in connection with job opportunities to students. Variou functioning in the college such as Nature Club, Environment Club and Bhoomithra Sena to create e consciousness in students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Me
1778	101	1:1

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of t
101	89	12	Null	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fel received from Governr recognized bodie
2017	Dr G Mutulekshmi	Associate Professor	Muthumunaivar V I Sul Award
2018	Dr Sarin V P	Assistant	Outstanding Reviewe

		Professor	
2017	Dr Sarin V P	Assistant Professor	Early Career Res Fellowship

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of semester-end/ year- end e
No Data Entered/Not Applicable !!!				

[View File](#)

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250

The evaluation and assessment of students are done as per the instructed syllabus of each course and the internal marks secured by the students published at the end of each semester. Class tests and model examinations conducted as scheduled in the academic calendar and marks are published at the stipulated time. Students have to submit assignments based on books, articles, text books etc and do seminar presentations. The attendance of students during each semester is also taken in to consideration while publishing the over all marks of continuous evaluation which is also published at the end of the semester. Internal marks are submitted to the University as per the schedule by the department in a signed copy in the same in the department. In case of any grievance, it is resolved considering the genuineness of the issue. The Department-level and College-level monitoring committees take steps to ensure that the internal evaluation is done in a transparent way. Students who fail to attend the internal examination on the scheduled date are given another chance if found that their inability to attend the examination is on genuine grounds. The departments publish the internal marks by displaying the individual marks of each student has secured for internal tests, attendance, assignments, and presentations or viva voce along with the total internal marks which ensures transparency. The attendance records are maintained by every department and the percentage secured by the students is communicated to them at the end of the month.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (words)

The institution is affiliated under University of Calicut. The University publishes academic calendar in every year. The institution follows all the curricular and co-curricular activities according to the academic calendar of the University. The academic calendar provides a roadmap for the effective functioning of the college. The college strictly adheres to the dates mentioned in the calendar.

the calendar. The calendar includes the dates for internal examinations conducted as per the curriculum, preparation and publishing of APC and marks.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered institution are stated and displayed in website of the institution (to provide the weblink)

<https://chitturcollege.in/>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
No Data Entered/Not Applicable !!!				

[View File](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design questionnaire) (results and details be provided as weblink)

<https://chitturcollege.in/wp-content/uploads/2021/05/Student-Satisfact.18.pdf>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received year
Nil	730	DST	11	6
Nil	730	UGC	0.6	0.6
Nil	90	KSCSTE	0.2	0.2
Nil	730	DST	6.6	2.2

No file uploaded.

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia link practices during the year

Title of workshop/seminar	Name of the Dept.
No Data Entered/Not Applicable !!!	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
No Data Entered/Not Applicable !!!			
View File			

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Com
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	1

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
International	Electronics	2	1.6
International	Tamil	9	2
International	Commerce	1	0
National	Commerce	1	0
International	Mathematics	3	1
National	Mathematics	1	0
National	Botany	3	0
National	Malayalam	4	0
National	Economics	10	0
National	Music	2	0

[View File](#)

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Proceedings per Teacher during the year

Department	Number of Publication
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Economics**4****No file uploaded.**

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of excluding s
No Data Entered/Not Applicable !!!						

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation mentioned in the p
No Data Entered/Not Applicable !!!						

No file uploaded.

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State
No Data Entered/Not Applicable !!!			

[View File](#)

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, co-Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of stu participated in suc
No Data Entered/Not Applicable !!!			

[View File](#)

3.4.2 - Awards and recognition received for extension activities from Government and other recogn during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of Benef
NCC	BEST GROUP COMMANDER APPRECIATION	27 KERALA BATTALLIAN NCC	50

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of participants
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No Data Entered/Not Applicable !!!

[View File](#)

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support
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No Data Entered/Not Applicable !!!

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the-job training, project work, shared research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
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No Data Entered/Not Applicable !!!

No file uploaded.

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industrial and corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated in MoUs
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No Data Entered/Not Applicable !!!

No file uploaded.

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40	40

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of a
KOHA	Partially	3.18	20

4.2.2 - Library Services

Library Service Type	Existing	Newly Added
No Data Entered/Not Applicable !!!		

[View File](#)

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institu (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launchi content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Availat Bandwi (MBPS/GI
Existing	123	12	78	5	3	11	92	10
Added	0	0	0	0	0	0	0	0
Total	123	12	78	5	3	11	92	10

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development	Provide the link of the videos and media centre and
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facility

facility

No Data Entered/Not Applicable !!!**4.4 - Maintenance of Campus Infrastructure**

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, e salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure inc maintenance of facilities
0	0	40	40

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information t available in institutional Website, provide link)

The physical, academic and support facilities are fully utilized for th of the students. Annual stock verification of assets is done systematic necessary additions are carried out as per requirement. Purchase commi formed including members from faculty to meet the actual needs for the of equipment, chemicals, etc. The college-council discusses and suk proposals to the DCE for approval and sanction of funds for the purchas and library requirements and construction of infrastructure. The proced all purchases are routed through e-tender/tender/quotation process as p purchase manual. However, the local purchase is permitted up to Rs.1500

The maintenance of the college infrastructure is met with through ass from various sources such as the PTA, OSA and alumni of the departments physical infrastructures of laboratories, libraries and centralized c facility are utilized by postgraduate and undergraduate students alor research scholars. Centralized computer facility of the institution is all students free of cost. The physical education department has k strengthened by sports amenities and a Gymnasium and is being utiliz students and faculty, free of cost. The Auditorium and seminar halls institution are utilized for the conduct of the National seminars, i lectures, arts festivals, debates, quizzes and literary competitions. facilities are provided for both girls and boys. The students from març sectors and socioeconomically backward categories are provided with fr and accommodation with support from the government.

<https://chitturcollege.in/wp-content/uploads/2021/05/policy-for-maintanance-and-usage>.

CRITERION V - STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support**

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Al
Financial Support from	Nil	Nil	

institution			
Financial Support from Other Sources			
a) National	Nil	Nil	
b) International	Nil	Nil	

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agency
WWS	05/02/2018	30	DCE
SSP	05/02/2018	100	DCE
ASAP	16/10/2017	56	GC K

No file uploaded.

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
2017	UGC/CSIR NET	64	64	14

No file uploaded.

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	14

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

[View File](#)

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Na pro: adr
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No Data Entered/Not Applicable !!!

[View File](#)

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	14

No file uploaded.

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Part
A Zone Cultural festival	University level	872
Sargolsavam (Arts day)	Institutional level	457
sports day	Institutional level	362

No file uploaded.

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	N
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No Data Entered/Not Applicable !!!

[View File](#)

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

All students of the college will be members of the Union. The main obje the College Union are (i) To train the students to perform their duties them aware of their rights. (ii) To provide opportunities for the devel character, leadership, efficiency, knowledge and spirit of service in s (iii) To encourage sports, arts and other cultural, educational and rec

activities. (iv) To organize debates, seminars, work squads, tours and functions. The Principal of the college shall be the President of the Union and other nominees are elected by students. The candidate should have attained the minimum percentage of attendance as prescribed by the University. 75 attendance, whichever is higher. The candidate should in no event have academic arrears in the year of contesting the election. The candidate shall have one opportunity to contest for the post of office bearer, and two opportunities to contest for the post of an executive member. The candidate shall not have a previous criminal record, that is to say he should not have been tried and / or convicted of any criminal offence or misdemeanor. The candidate shall also not have been subject to any disciplinary action by the University authorities. The principal shall nominate a member of the teaching staff as advisor/honorary treasurer of the college union. The Secretary of the association shall be elected by the members of the union- by the members of the concerned Department. A class representative shall be elected by the members of the union belong to that class, from among themselves. The college union shall meet at least thrice in a year of which one shall be the budget meeting. For all ordinary meetings, there shall be a notice of three calendar days. A quorum for a meeting shall not be less than half the total members of the union council. Disputed points shall be decided by taking a poll. Treasurer and Secretary shall have the right to vote. The President shall preside over the meetings of the union council and the union executive committee. In the absence of the President, the Chairman and, in his absence the Vice-Chairman shall preside over the meetings. If the President, the Chairman and the Vice Chairman are absent, the members present shall elect one from among themselves to preside over the meetings. The Secretary shall issue notices for the meetings of the union council and the union executive committee and shall keep the minutes of such meetings. The Chairman shall also issue notices, with the consent of the Principal for the functions of the union under the auspices of the college union. The Secretary shall be the custodian of all records relating to the union and shall be responsible for carrying out the decisions of the council and the union executive committee. The joint Secretary and Treasurer shall generally assist the Secretary in discharge of his duties and shall be responsible for keeping the minutes of meetings, in the absence of Secretary. The union executive committee shall formulate the general policies.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

The alumni Association is very active in their support to the college. They have always extended their support with every department holding regular alumni association meetings on an annual basis. They provide not only financial support to high achievers of the departments through their endowment prizes, but also in their support as resource persons or organising of talks and events for the college. The strong alumni network of the college remains a motivational element for the student community. Conduct of seminars and talks for the benefit of students, scholarships for the excellent students from economically backward families. They also support activities of NCC and NSS on a needy basis.

5.4.2 - No. of enrolled Alumni:

893

5.4.3 - Alumni contribution during the year (in Rupees) :

80000

5.4.4 - Meetings/activities organized by Alumni Association :

Two general meetings held during 2017-18 and occasionally executive meetings are held in various venues. The alumni supported students from the economically backward family by sponsorship. They supported NSS/NCC/union activities during 2017-18. They have given prizes for UG/PG toppers

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership****6.1.1 - Mention two practices of decentralization and participative management during the last year (500 words)**

The management of the academic and administrative processes is spearheaded by the Principal as head of the institution under Director of Collegiate Education, Govt. of Kerala. The teaching learning and evaluation systems are implemented with direction from University of Calicut and all administrative regulations are controlled by the Director of Collegiate Education, Govt. of Kerala. The decentralization of these activities within the institution are managed by college committees consisting of all Heads of Departments and two elected members from the faculty. The administrative wing controls the administrative activities including purchases, admissions, examinations and establishment requirements with assistance from committees of the faculty like purchase committee, admission committee, scholarship nodal officer, examination committee, Parent Teacher Association, College Development Council and Alumni Association assist the institution with financial support for the routine maintenance of the institution. College Development Council support the institution with matching grants for minor constructions and student amenities. The Alumni Association support the institution with scholarships and financial assistance for minor works in the institution. The feedback from parents and alumni of the institution is also taken into consideration while formulating policy decisions within the institution. All academic and co-curricular activities are carried out through the formation of various committees and clubs with active participation of faculty and students as members. The decentralized management of the institution is carried out by committees like Planning board, IQAC, anti-ragging committee, discipline committee, anti-ragging committee grievance redressal committee etc. and all co-curricular development of the students are carried out through the formation of various clubs with students as core members and faculty to co-ordinate the activities. The institution has ED club, Fireshield women cell, bhoomithra sena, etc. Activities of Career guidance cell, entrepreneurship opportunity cell, NSS and NCC with active participation of the students are carried out at the institution in making the students reach out to the public as decent citizens. Before every activity, detailed interactions with the students

conducted and incorporated their viewpoints into the decisions made by the authority. Thus we ensure the participation of the Students Union and faculty members in activities ranging from admission to the maintenance of discipline in the college. In addition, every department has a department association exclusively run by students and whose office bearers are elected by students with a view to organize academic and cultural programmes. The students are actively encouraged to organize interdepartmental sports competitions.

6.1.2 - Does the institution have a Management Information System (MIS)?

No

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in each):

Strategy Type	Details
Curriculum Development	Some of the faculty members are board members in their respective field of study, at the university. While preparing the new curriculum for UG programmes faculty members pointed out certain anomalies in the previous syllabus board of studies and they are either rectified or are pending for further discussion.
Teaching and Learning	In addition to the traditional chalk and board method teachers make use of technological innovations like presentations. Some departments offer the hands on experience the syllabus topics by conducting study tours, institutional visits etc. Some departments also invite personalities of eminence to their departments and conduct interactive sessions with the students. The students are encouraged to conduct seminars using power point presentations. They are motivated to update their knowledge with the help of resources like INFLIBNET.
Examination and Evaluation	Assignments, seminars class test papers are conducted regularly for the continuous evaluation of the students
Research and Development	Faculty members have completed certain minor/major research projects funded by various external agencies like UGC present, there are fourteen ongoing minor/major projects by external agencies. In addition, several faculty members are doing research in their field of studies and publish their findings regularly. College has an active Research Forum where the forum takes initiatives and encourages the faculty members to submit research proposals to the various funding agencies like UGC, DST, and KSCSTEC etc. There is an Interdisciplinary initiative of Teachers, which informally meets weekly where teachers of different disciplines share their research findings and other information of their fields concerned and this is followed by fruitful discussions.

Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • All departments are having multimedia projectors and boards and teachers are using them as far as possible students have access to internet both in their department in the internet lab. • Library service of the college is digitalized with KOHA software and students are becoming familiar with the same. • Students are encouraged to use resources for keeping touch with the latest developments in their fields of interest. • All students are given access to journals through the Inlibnet. • The students are advancing their power point presentation and they are becoming familiar with ICT facilities. • The laboratories in the departments are equipped to meet the requirements of the syllabus.
Human Resource Management	<p>College has an efficient methodology for student evaluation. Teachers and teachers. An independent committee conducts this evaluation and submits the report to each faculty through the Principal. With the help of these evaluations, teachers improve their performance. The general aspects of the assessment are discussed in the departmental meetings and council meetings. Appropriate measures are taken to improve the performance in the required areas.</p>
Industry Interaction / Collaboration	<p>No formal collaboration has been taken place with industries this year. Moreover,</p> <ul style="list-style-type: none"> • The college conducted a survey on the "Multi-country study on the Labour Supply Chain" Conducted by International Organization of Migration anchored in India by IIM Ahmedabad. • The Department of Geography has associated with District Collectorate, Palakkad in connection with the Government of Kerala initiated the 'Rehabilitation of landless tillers' programme in Attappady block of Palakkad district. • Some Graduate Students and staff of some departments interact with the industries for completing their project work.
Admission of Students	<p>Admission of students is done as per the University Government rules through the centralised admission process of University of Calicut.</p>

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Admission of students is done as per the University and Government rules through the centralised admission process of University of Calicut.
Examination	Online registration is done through the online portal of University of Calicut
Finance and Accounts	Salary of employees through SPARK Purchase of lab equipment other expenses through Treasury

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
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No Data Entered/Not Applicable !!!

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6.3.2 - Number of professional development / administrative training programmes organized by the teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)
2018	Workshop on effective classroom teaching	Nil	01/02/2018	Nil	65

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
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No Data Entered/Not Applicable !!!

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	2	2	Nil

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
GPF, State life insurance, Group insurance, Group personnel accident	GPF, State life insurance, Group insurance, Group personnel accident	The welfare schemes sponsored by government of Kerala, is fully implemented in the college. More than seventy five of the students come under various schemes. Alumni scholarship, assistance

insurance scheme, medical reimbursement	insurance scheme, medical reimbursement	sports, cultural fest, study tour, support for hostel students et
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6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The chief external sources of funds for the college are the State govt the UGC and other agencies. Such funds are subjected to external audit by chartered accountants and auditors from the office of Audit and Accounts General and the directorate of collegiate education. The college is also receiving contributions from the students and the illustrious alumni. The funds thus received are used for the welfare of the college and are audited internally using the service of PTA's auditor.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs
No Data Entered/Not Applicable !!!	
No file uploaded.	

6.4.3 - Total corpus fund generated

1090000

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	No	Nil	No	
Administrative	Yes	AG DCE KERALA	No	

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Financial support to the day to day expenses of the college. Financial support to students for meeting travel expenses and training for cultural festivals sports Working funds and advances for teaching departments on yearly Proficiency prizes for the students every year.

6.5.3 - Development programmes for support staff (at least three)

Office staff members have attended the short term courses of the Institute of Management in Government (IMG) in e-governance and other office procedures.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

IAS orientation programme UGC/CSIR orientation programme UPSC/PSC training programme Blood donation Teacher training programme Interdisciplinary

initiative

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution year)

Title of the programme	Period from	Period To	Number of Participants
			Female
Gender Equality	08/03/2018	08/03/2018	125

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

World Environment Day Celebration - (5th June 2017) In this occasion association with NSS and NCC has planted 500 seedlings of tree species on campus. Seedlings were collected locally by the students. On the same day a talk on need of conservation of Western Ghats to protect the western Ghats in Kerala was organized. This talk was delivered by Prof. B.M. Mustafa, IRTC, Mundur, Palakkad. After the class a short film show maximum utilization of minimum food resource was held. Butterfly Gardening: Butterfly gardening is designed to create an environment that attracts butterflies, as well as certain moths. Butterfly gardening is often an inviting those butterflies and moths to lay eggs as well. Because some butterflies are not fed upon by adult butterflies, the caterpillar host should be planted for a bigger population of butterflies. Butterflies typically feed on the nectar of flowers, and there are hundreds of such plants that need to be planted to attract them, depending on the location, time of year, and other factors. In addition to the planting of flowers that feed butterflies, other means of attracting them include constructing "butterfly houses", providing sand for puddling, water, and other resources or food items, including fruit... Done correctly, butterfly gardening can increase the population of butterflies.

butterflies. Many butterflies are becoming less abundant as a result of destruction and fragmentation, and they do not feed on the plants re found in gardens. Others may also help in tagging monarch butterflies helps scientists monitor the monarch population and their migratory : Butterflies also serve as flower pollinators and attracting the butter: also assist in the pollination of nearby plants. Typically, flowers o that attract butterflies also attract other insect pollinators. Const Exploitation Of Solid Waste : This programme intends to train the stud local women community on reuse of plastic waste in a sustainable and p way, preparation of vermicompost, Mushroom cultivation etc. It is con programme and training is giving to students and other needy groups c demands. Nature camp - Thattekkad Bird Sanctuary (16,17,18 September : Three Day Nature Camp was organized at Thattekkad Bird Sanctuary, Idu create awareness on conservation of nature and natural resourss amo students. 34 students (18 boys and 16 girls) and 6 teaching facul participated in the nature camp. Jalayanam: (An Initiative of NSS) Ch known Rice Bowl of Palakkad. But the ponds in the nearby cultivation : not properly maintained. Hence the NSS has taken an initiative for the mainatance and recharging of water in Chittur Municipality and nea Panchayaths. Maram Oru Varam: Planting and preservation of Trees: Punarjeevanam: Kitchen Farming initiated by NSS

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficia
Physical facilities	Yes	10
Ramp/Rails	Yes	22
Scribes for examination	Yes	56

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	P s
2017	Nil	1	19/12/2017	1	Blood Donation	Blood Donation	
2017	Nil	1	23/12/2017	7	NSS Camp	Enviornmental Activities	
2017	Nil	1	08/07/2017	45	Jalayanam	Cleaning and Presrvation of Ponds	
2017	Nil	1	08/07/2017	30	Punarjeevanam	Kitchen	

						Farming
2018	Nil	1	08/03/2018	5	AIDS Awareness	AIDS Awareness
2018	Nil	1	15/02/2018	2	SHASTRAYAN	Exhibition

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Calendar	14/07/2017	College Calendar is distributed to all stake holder beginning of academic year

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participa
No Data Entered/Not Applicable !!!			

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic Free Campus Rain Water Harvesting Maram Oru Varam Punarjee Plantation and Preservation of Trees Butterfly garden Bio fencing Mu cultivation

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

1. Counselling: Availability of a professional counselor inside the helps the students to sort out and solve their personal problems. 2. Orientation: The institution provides orientation programmes in connec UGC-CSIR (NET), IAS, PSC/UPSC/Bank Examinations 3. Blood Donation Association with NSS, Blood Donation camps are conducted 4. Inter Disc Initiative: A platform for sharing views

Upload details of two best practices successfully implemented by the institution as per NAAC your institution website, provide the link

<https://chitturcollege.in/wp-content/uploads/2021/05/Best-practice>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision and thrust in not more than 500 words

महाजनो येन गतः स पन्थाः - The path travelled by great people is the right path is the motto inscribed in the logo of the college. The vision of the college is to provide its students a nurturing environment to the acquisition of knowledge.

and outlook that would enable them to tread the path trodden by great. The mission of the college is: • To provide access to higher education to youth, especially of socially and financially backward categories, in rural-agrarian environs of the college and motivate them to chase their career goals. • To provide wholesome education in various disciplines to train the students to approach knowledge with a spirit of enquiry and questioning, rather than a limited aim of memorizing and rote-learning. • To impart value based education to the students and make them self motivated, socially and politically conscious individuals who would be an asset to the college and the nation. College also helps the students to keep abreast of the latest age of science and technology by molding them as competent and committed citizens. Students are given an opportunity to engage in a wide variety of activities both Curricular and Extra Curricular activities. A Large number of clubs functioning in the campus help the students to develop various skills and bring out their hidden talents. Many of the students are economically backward and First generation learners. They are given career and placement counselling. On Campus and off campus placement programmes have been conducted to provide a platform for their employment. Entrepreneurship development programmes have been conducted to empower them through self employment. Since majority of the students are girls, they were given training on self defence to build their confidence, overcome their fears and face adverse situations boldly.

Provide the weblink of the institution

<https://chitturcollege.in/>

8.Future Plans of Actions for Next Academic Year

Submission of proposals to introduce PG programmes in Arts and Science. Encouraging the faculty to submit Research Proposals to the various agencies like UGC/DST/STEC, Inviting scholars to the college to create a knowledge sharing platform, Construct the new Library block, Observation of World Environment Day by planting saplings, Vegetable garden and Butterfly garden maintenance, Mushroom cultivation, Removal of plastic from nearby water bodies, Installation of an incinerator in the campus for clearing the debris of paper and other non-bio degradable waste, Cotton bag and Paper carry bag making workshop, Ground water recharging of nearby Panchayat by NSS volunteers, Providing water sources for birds during summer, Rainwater harvesting, water recycling, Green Audit, Complete solar panel installation, Energy conservation classes, Academic audit, Bridge course, Remedial classes, Orientation programme for first year UG students, NSS and NCC orientation classes for first year UG students, Invited lectures organized by each department, Seminar series by various departments for UG and PG students, presentations by PG students, Career guidance classes, NET/SET Coaching for students from both the campus and outside, JAM Coaching for students of first and third year UG Science Programmes, PSC coaching, Workshop on Research Methodology, Training programme for supporting staff, Training programme for Higher Secondary school teachers, Entrepreneurship Development programme for students, College level Quiz competitions, Anti-ragging campaign, Anti-drug awareness campaign, Blood group detection and donation programme, Cultural

Programmes, Kerala Piravi celebration, Theatre workshop and drama competition, Debate and Quiz programmes, Onam celebrations, Gender sensitization programme, Visit to old age home, Donation of books to local library, AQAR upload, Internal examinations, Implementation of SSP, WWs and ASAP, Implementing an integrated water supply scheme, with a capacity of 25000 litre tank, covering all the blocks of the college, Establishing an Integrated Sports Complex to provide the students of this college and the nearby schools facilities up to international standards, College Union election, Department wise Association inauguration, College Day and Arts Day celebration, Farewell to retiring and final year students.