



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT COLLEGE CHITTUR
Name of the head of the Institution		Dr VEERAMANIKANDAN N
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04923222347
Mobile no.		9447437758
Registered Email		gccprincipal@gmail.com
Alternate Email		gascchittur.dce@kerala.gov.in
Address		GOVERNMENT COLLEGE CHITTUR, PALAKKAD
City/Town		PALAKKAD
State/UT		Kerala
Pincode		678104
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr SHINE LAL E
Phone no/Alternate Phone no.	04923222347
Mobile no.	9447011325
Registered Email	chitturcollegeiqac@gmail.com
Alternate Email	iqac@chitturcollege.ac.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://chitturcollege.in/wp-content/uploads/2021/05/AQAR-2018-19.pdf">https://chitturcollege.in/wp-content/uploads/2021/05/AQAR-2018-19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://chitturcollege.in/wp-content/uploads/2021/05/calendar-19-20.pdf">https://chitturcollege.in/wp-content/uploads/2021/05/calendar-19-20.pdf</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.79	2009	29-Jan-2009	28-Jan-2014
2	A	3.01	2017	02-May-2017	01-May-2022

<b>6. Date of Establishment of IQAC</b>	05-Jun-2014
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? Conducted National Level workshop on Moodle, MOOC and OER ? Regularly conducting UGC/CSIR NET Coaching, IAS and PSC Coaching ? Introduction of GIS for effective weather prediction system ? Green Campus ? Inter Disciplinary Initiative ? Started two New Courses Mphil: Tamil, M.Phil : Mathematics ? Recognised Department of Geography as Research Center

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Council	08-Jan-2021
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	14-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has DDFS (Digital Document Filing System). In this platform all the files/submissions/orders are being circulated among colleges, Faculty, students, Directorate and Govt. of Kerala.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As an affiliated college of the University of Calicut, the curriculum is designed by an academic body and some of our faculties are members of these bodies. The college has an academic calendar and is providing relevant information regarding the syllabus, time schedule of examinations, co-curricular activities, examination pattern and scheme of examinations. A maximum number of open courses and elective courses are offered to the students as part of the syllabus. For PG courses, the maximum number of elective subjects and project work is implemented and thus maximum possible flexibility is offered under the CUCBSS. The university has revised the course curriculum by introducing audit courses: an Interdisciplinary in character (intellectual property rights, environmental studies etc). It provides students with an opportunity to expose themselves to disciplines of contemporary and practical relevance. In addition to the teaching-learning process, field study, visits to industrial or research places are essential. With the help of WWS, SSP, ASAP programmes students are able to achieve their goals.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
LATEX	Nil	30/01/2020	3	Data entry	Type

MUSHROOM CULTIVATION	Nil	19/08/2019	5	Self Employment	setting Mushroom Farming
Preparation of Vermicompost	Nil	09/12/2019	5	Vegetation	Preparation of Vermicompost
Foudation course on communication skills in English and IT	Nil	09/11/2019	90	Effective communication	Communicat ion and IT
Weather station	Nil	22/10/2019	3	Weather station	weather prediction

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MPhil	Tamil	01/07/2019
MPhil	Mathematics	01/07/2019
No file uploaded.		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	153	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ASAP	09/11/2019	89
WWS	26/08/2019	90
SSP	26/08/2019	130
NSS	03/06/2019	150
NCC	03/06/2019	100
Bhoomithrasena	03/06/2019	100
Election Literacy Programme	13/11/2019	105
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
BSc	Water analysis of flood affected area	30
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#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The feedback from the students was instrumental in revamping the various content of teaching-learning methodology. This eventually helps to fine-tune the teaching-learning process and the curriculum. To capacitate this process of continuous refinement, the institution shall adopt a feedback system that takes suggestions from stakeholders of each programme. Separate forms with feedback parameters were given to the stakeholders and the feedback scoring was received after ensuring complete anonymity of the persons providing the feedback. The received scores were evaluated and submitted to the Principal for distribution to the concerned faculty under complete anonymity. Department level committees are formed to solve the grievances of students and corrective measures are taken at the department level so that the issues are resolved. The institution aims to produce socially responsible individuals. For the overall improvement of the character of a student, the institution shall take feedbacks from parents and guardians during PTA meetings. Further action is taken after presenting them before the college council and in the PTA Executive committee meetings. The feedback from alumni helped in coordinating seminars, discussions and lectures by alumni associations and sponsoring scholarships. The feedback from teachers resulted in the revision of the syllabi and provide insight and exposure to the student community.</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

#### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	1564	208	45	Nil	57
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## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
102	102	9	32	24	6
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Tutorial system – A tutor is assigned to each class and is monitored by a tutorial committee. Tutorial classes are conducted and records are maintained to monitor the progress of the students. Counselling cell- An external counselor is appointed and is regularly interacting with students. WWS- The internal and external mentors of the WWS programme give career guidance to the students. Also provides an opportunity to interact with experts and visit various industries. Further, the Career Guidance Cell updates students on the changing job scenario and organizes training sessions on soft skills and interview techniques with a view to preparing students. SSP - In SSP, weak students are identified on the basis of their marks and are given special attention. An attempt is made to boost their academic performance through peer group learning and provision of learning materials. SSP provides personalised additional support in academics to slow learners through tutorials, external mentoring etc. ASAP- In this programme students get employable skills. The programme offers general training in soft skills, IT and other vocational areas like Financial Advisory and Marketing Services. Placement cell – Various programmes are organized in connection with job opportunities to students. Various cells are functioning in the college such as Nature Club, Environment Club and Bhoomithra Sena to create environment consciousness in students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1846	102	1:18

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
102	96	6	1	40

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Muthulakshmi G	Associate Professor	Distinguished Women in Humanities and Social Sciences
2020	Dr. Muthulakhmi G	Associate Professor	ILAM ARINJAR 2020
2020	Dr. Muthulakhmi G	Associate Professor	Kalam Arivu Maamani Award
2020	Pratheesh K	Assistant	Best NSS

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**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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No Data Entered/Not Applicable !!!

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation and assessment of students are done as per the instructions in the syllabus of each course and the internal marks secured by the students are published at the end of each semester. Class tests and model examinations are conducted as scheduled in the academic calendar and marks are published within the stipulated time. Students have to submit assignments based on book reviews, articles, text books etc and do seminar presentations. The attendance of the students during each semester is also taken in to consideration while preparing the over all marks of continuous evaluation which is also published. The internal marks are submitted to the University as per the schedule by keeping a signed copy in the same in the department. In case of any grievance, it is resolved considering the genuinely of the issue. The Department-level and College-level monitoring committees take steps to ensure that the internal evaluation is done in a transparent way. Students who fail to attend the internal examination on the scheduled date are given another chance if it is found that their inability to attend the examination is on genuine grounds. The departments publish the internal marks by displaying the individual mark each student has secured for internal tests, attendance, assignments, and seminar presentations or viva voce along with the total internal marks which ensure transparency. The attendance records are maintained by every department and the percentage secured by the students is communicated to them at the end of every month.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is affiliated under University of Calicut. The University publish academic calendar in every year. The institution follows all the curricular and co-curricular activities according to the academic calendar of the University. The academic calendar provides a roadmap for the effective functioning of the college. The college strictly adheres to the dates posted in the calendar. The calendar includes the dates for internal examinations to be conducted as per the curriculum, preparation and publishing of APC and internal marks.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://chitturcollege.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://chitturcollege.in/wp-content/uploads/2021/05/Student-Satisfaction-2019-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	730	DST	6.6	0
Nil	1095	DST	29.7	4.4
Nil	90	KSCSTE	0.6	0
Nil	365	DOECC	10.82	10.82
Nil	365	ICSSR	0.35	0.35
Nil	90	Kerala State Biodiversity Board	5.16	5.16

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	1
Philosophy	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Electronics	8	3
International	Tamil	7	0
National	Tamil	1	0
International	Commerce	3	0
National	Commerce	1	0
International	Mathematics	5	1
National	Mathematics	1	0
National	Zoology	1	0
International	Botany	2	0
National	Economics	3	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	5
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nil	Nil	2020	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nil	Nil	2020	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

[View File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best NSS Unit	Govt. of Kerala	75
NSS	Best NSS programme officer	Govt. of Kerala	Nill
<b>No file uploaded.</b>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender equality	Women cell	Awareness	78	112
women safety and self defencing	Women cell	Awareness	62	98
Dowry prohibition	NSS	Awareness	7	178
Electoral literacy	NSS	Awareness	5	128
AIDS Awareness Programme	NSS	Awareness Programme	8	158
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
<b>No Data Entered/Not Applicable !!!</b>					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Null	Null	Null
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
43	43

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Newly Added
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	18.11	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

No Data Entered/Not Applicable !!!

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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	156	18	156	5	15	21	97	10	0
Added	0	0	0	0	0	0	0	0	0
Total	156	18	156	5	15	21	97	10	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	43	43

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical, academic and support facilities are fully utilized for the benefit of the students. Annual stock verification of assets is done systematically and necessary additions are carried out as per requirement. Purchase committee is formed including members from faculty to meet the actual needs for the purchase of equipments, chemicals, etc., In each year plan fund proposal is send to Govt. of Kerala as per the requirements and the purchase will be done in accordance with the sanction from Govt. The purchase will be done through e-tender/tender/quotation process as per Kerala purchase manual. Library advisory committee meets regularly to suggest new initiatives and purchases. Each department makes its recommendations for the purchase of books and journals and action is taken based on their suggestions. The sports facilities like courts, grounds and equipment are also maintained and upgraded as per requirements. Suggestions are received regularly from each department for the improvement of IT facilities required for the students. The maintenance is done with the help of PTA/Govt. fund/CDC/PD fund.

<https://chitturcollege.in/wp-content/uploads/2021/05/policy-for-maintanance-and-usage.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SSP	26/08/2019	130	DCE KERALA
WWS	26/08/2019	90	DCE KERALA
ASAP	09/11/2019	89	GOVT. OF KERALA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	UGC/CSIR NET	98	98	15	15
2020	GATE	16	16	2	2
2020	JAM	48	48	4	4
2020	UPSC/PSC	85	85	8	8
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

### 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	15
GATE	2
CAT	1
No file uploaded.	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports day	Institutional level	272
Sargolsavam (Arts day)	Institutional level	484
Wrestling	University level	128
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

All students of the college will be members of the Union. The main objectives of the College Union are (i) To train the students to perform their duties and make them aware of their rights. (ii) To provide opportunities for the development of character, leadership, efficiency, knowledge and spirit of service in students. (iii) To encourage sports, arts and other cultural, educational and recreational activities. (iv) To organize debates, seminars, work squads, tours and other functions. The Principal of the college shall be the President of the College Union and other nominees are elected by students. The candidate should have attained the minimum percentage of attendance as prescribed by the University or 75 attendance, whichever is higher. The candidate should in no event have any academic arrears in the year of contesting the election. The candidate shall have one opportunity to contest for the post of office bearer, and two opportunities to contest for the post of an executive member. The candidate shall not have a previous criminal record, that is to say he should not have been tried and / or convicted of any criminal offence or misdemeanor. The candidate shall also not have been subject to any disciplinary action by the University authorities. The principal shall nominate

a member of the teaching as staff advisor/honorary treasurer of the college union. The Secretary of an association shall be elected by the members of the union- by the members of the concerned Department. A class representative shall be elected by members of the union belong to that class, from among themselves.

The college union council shall meet at least thrice in a year of which one shall be the budget session. For all ordinary meetings, there shall be a notice of three calendar days. The quorum for a meeting shall not be less than half the total members of the council. Disputed points shall be decided by taking a poll. Treasurer shall not have the right to vote. The President shall preside over the meetings of the union council and the union executive committee. In

the absence of the President, the Chairman and, in his absence the Vice-Chairman shall preside over meetings. If the President, the Chairman and the

Vice Chairman are absent, the members present shall elect one from among themselves to preside over the meetings. The Secretary shall issue notices for the meetings of the union and the union executive committee and shall keep the minutes of such meetings. He shall also issue notices, with the consent of the

Principal for the functions under the auspices of the college union. The Secretary shall be the custodian of all records relating to the union and shall

be responsible for carrying out the decisions of the council and the union executive committee. The joint Secretary shall generally assist the Secretary in discharge of his duties and shall be responsible for keeping the minutes of meetings, in the absence of Secretary. The union executive committee shall

formulate the general policy

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Government College Chittur has a registered Alumni association consisting of several eminent personalities. The college has a registered Alumni Association, namely, Govt. college chittur alumni Association. The alumni Association is very active in their support to the college. They have always extended their support with every department holding respective alumni association meetings on an annual basis. They provide not only support to high achievers of the departments through their endowment prizes, but also in their support as resource persons or organising of talks and events in the college. The strong alumni network of the college remains a motivational element for the student community. Conduct of seminars and talks for the students, scholarships for the excellent students from economically backward family. They also support activities of NCC and NSS in a needy basis. In 2020, they supported students who are not having mobile phones for attending online classes.

5.4.2 – No. of enrolled Alumni:

992

5.4.3 – Alumni contribution during the year (in Rupees) :

85000

5.4.4 – Meetings/activities organized by Alumni Association :

Two general meetings held during 2019-20 and occasionally executive meetings are held in various venues. The alumni supported students from the economically backward family by sponsorship. They supported NSS/NCC/union activities during 2019-20. They have sponsored mobile phones for the students for attending online classes. Also they have given prizes for UG/PG toppers

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management of the academic and administrative processes is spearheaded by Principal as head of the institution under Director of Collegiate Education. The teaching learning and evaluation systems are implemented with directions from University of Calicut and all administrative regulations are controlled by Director of Collegiate Education, Govt. of Kerala. The decentralization of these activities within the institution are managed by college council consisting of all Heads of Departments and two elected members from the faculty. The administrative wing control the administrative activities including purchases, admissions, examinations and establishment requirements with assistance from committees of the faculty like purchase committee, admission committee, scholarship nodal officer, examination committee etc. Parent Teacher Association, College Development Council and Alumni Association assist the institution with financial support for the routine maintenance of the institution. College Development Council support the institution with matching grants for minor constructions and student amenities. The Alumni Association support the institution with scholarships and financial assistance for minor works in the institution. The feedback from parents and alumni of the institution is also taken into consideration while formulating policy decisions within the institution. All academic and co-curricular activities are executed through the formation of various committees and clubs with active participation of faculty and students as members. The decentralized management of the institution is carried out by committees like Planning board, IQAC, admission committee, discipline committee, anti-ragging committee grievance redressal committee etc. and all co-curricular development of the students are ensured through the formation of various clubs with students as core members and a faculty to co-ordinate the activities. The institution has ED club, Film club, women cell, bhoomithra sena, etc. Activities of Career guidance cell, equal opportunity cell, NSS and NCC with active participation of the students assist the institution in making the students reach out to the public as dedicated citizens. Before every activity, detailed interactions with the students were conducted and incorporated their viewpoints into the decisions made by authority. Thus we ensure the participation of the Students Union and students in activities ranging from admission to the maintenance of discipline in the college. In addition, every department has a department association, exclusively run by students and whose office bearers are elected by students, with a view to organize academic and cultural programmes. The students were actively encouraged to organize interdepartmental sports competitions also.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	No formal collaboration has been taken place with industries this year. Moreover, • The college conducted a survey on "A multi -country study on the Labour Supply Chain" Countries Involved in: India, Nepal and UAE conducted by International Organization of Migration anchored in India by IIM Ahemedabad. • The Department of Geography has associated with District

Collectorate, Palakkad in connection with the Government of Kerala initiated the 'Rehabilitation of landless tribes programme in Attappady block of Palakkad district. • Some Post Graduate Students and staff of some departments interact with the industries for completing their project works.

Human Resource Management

College has an efficient methodology for student evaluation of teachers. An independent committee conducts this evaluation and submits the report to each faculty through the Principal. With the help of these evaluations, teachers improve their performance. The general aspects of the assessment are discussed in the departmental meetings and council meetings and appropriate measures are taken to improve the performance in required areas.

Library, ICT and Physical Infrastructure / Instrumentation

- All departments are having multimedia projectors and smart boards and teachers are using them as far as possible
- The students have access to internet both in their departments and in the internet lab.
- Library service of the college is mostly digitalized with KOHA software and students are becoming familiar with the same.
- Students are encouraged to use online resources for keeping touch with the latest developments in their fields of interest.
- All students are given access to e-journals through the Infilibnet.
- The students are advised for power point presentation and they are becoming familiar with the ICT facilities.
- The laboratories in the departments are well equipped to meet the requirements of the syllabus.

Research and Development

Faculty members have completed certain minor/major research projects funded by various external agencies like UGC. At present, there are fourteen ongoing minor/major projects funded by external agencies. In addition, several faculty members are doing research in their field of studies and publish their findings regularly. College has an active Research Forum. This forum takes initiatives and encourages the faculty members to submit research proposals to the various funding agencies such as UGC, DST, and KSCSTEC etc. There is an Interdisciplinary initiative of Teachers, which informally meets weekly

	once and teachers of different disciplines share their research findings and other information of their fields concerned and this was followed by fruitful discussions.
Examination and Evaluation	Assignments, seminars class test papers are conducted regularly for the continuous evaluation of the students
Teaching and Learning	In addition to the traditional chalk and board methods, the teachers make use of technological innovations like presentations. Some departments offer the hands on experience of the syllabus topics by conducting study tours, institutional visits etc. Some departments also invite personalities of eminence to their departments and conduct interactive sessions with the students. The students are encouraged to conduct seminars using power point presentations. They are motivated to update their knowledge with the help of resources like Internet and INFLIBNET.
Curriculum Development	Some of the faculty members are board members in their respective field of study, at the university. While preparing the new curriculum for UG programmes faculty members have pointed out certain anomalies in the previous syllabus to the board of studies and they are either rectified or are kept pending for further discussion.
Admission of Students	Admission of the students is done through Centralized Admission Process (CAP) by University of Calicut

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Centralised admission process by University of Calicut
Examination	Online registration through University portal
Finance and Accounts	Salary of employees through SPARK Purchase of lab equipments and other expenses are through Treasury
Administration	DDFS- Digital document filing system
Planning and Development	proposals are submitted to Govt. of Kerala through Plan portal

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
2020	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on MOOC, MOODLE and OER	Nil	11/11/2019	15/11/2019	45	Nil
2020	Workshop on LATEX	Nil	30/01/2020	01/02/2020	22	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	1	1	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, State life insurance, Group insurance, Group personnel accident insurance scheme, medical reimbursement	GPF, State life insurance, Group insurance, Group personnel accident insurance scheme, medical reimbursement	The welfare schemes sponsored by the government of Kerala, is fully implemented by the college. More than seventy five percent of the students come under various welfare schemes. Alumni scholarship, assistance to sports, cultural fest, study tour, financial support for hostel students etc.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The chief external sources of funds for the college are the State government, the UGC and other agencies. Such funds are subjected to external auditing by chartered accountants and auditors from the office of Audit and Accounts General and the directorate of collegiate education. The college PTA is receiving contributions from the students and the illustrious alumni. The funds thus received are used for the welfare of the college and are audited internally using the service of PTA's auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

1521280

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	Yes	AG and DCE, KERALA	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Financial support to the day to day expenses of the college. Financial support to students for meeting travel expenses and training for cultural fests, sports etc. Working funds and advances for teaching departments on yearly basis. Proficiency prizes for the students every year. Sponsored mobile phones for the needy students for attending online classes

6.5.3 – Development programmes for support staff (at least three)

Office staff members attended orientation programmes conducted by the Institute of Management in Government (IMG) Conducted a training programme in connection with e-tender, SPARK

6.5.4 – Post Accreditation initiative(s) (mention at least three)

UGC/CSIR orientation programme IAS orientation Professional training for faculties

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women and Society	06/11/2019	06/11/2019	120	25
Gender Equality in Campus	16/12/2019	16/12/2019	75	40
Caste, body, Gender: The Politics of Othering	09/01/2020	09/01/2020	82	25
Sex, sexuality and Morality: Legal & Sociological perspectives	20/01/2020	20/01/2020	80	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

#### Percentage of power requirement of the University met by the renewable energy sources

MUSHROOM CULTIVATION Eddible variety of mushrooms were cultivated by utilizing the various types of agro wastes collected from different areas of Palakkad District. The agro wastes utilized for preparation of beds for mushroom cultivation includes wastes from paddy, banana, arecanut, coconut, ground nut etc. This was a initial step of holistic approach towards biodegradable solid waste management. By this approach it can be possible to reduce the air pollution by converting the agro wastes to mushroom and utilizing the waste from the mushroom cultivation for the production of vermin compost. Through this approach women empowerment by their economic upliftment in the rural can also be possible. GREEN RING (1st January 2020) Students and teachers formed a ring in the college campus and took pledge to conserve our earth and its environment. Dr. Sojan Jose , Asst. Professor, Dept. of Botany has delivered a talk on wetland ecosystem on the same day. WORLD ENVIRONMENT DAY CELEBRATION – (7th and 10th June 2019 ) In this occasion , on 7th June 2019 ,BMC in association with NSS and NCC has planted 500 seedlings of tree species in the campus. Seedlings were collected locally by the students. Jalayanam: (An Initiative of NSS) Chittur is known Rice Bowl of Palakkad. But the ponds in the nearby cultivation area are not properly maintained. Hence the NSS has taken an initiative for the proper maintenance and recharging of water in Chittur Municipality and nearby Panchayaths. Nature Walk (An Initiative of Bhoomitrasena) Maintenance of Solar Lights in the campus. Green protocol maintenance in the campus is achieved with the support from NSS, Bhoomitrasena, NCC and ED Club.

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	25
Physical facilities	Yes	6
Scribes for examination	Yes	40

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	2	03/07/2020	24	Food for the needy people	Food to Government Hospital	120
2020	Nil	2	20/12/2019	1	Help to Old Age Home and Special School	Help to Old Age Home and Special School in connection with Christmas Celebrations	134
2019	Nil	1	23/12/2019	7	NSS Camp	Survey, cleaning and environmental activities	150
No file uploaded.							

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calender	08/07/2019	The college calendar is distributed to all stakeholders at the beginning of the academic year,

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic Free Campus Palm tree plantation, Planting of tree saplings in the campus Swatcha Mission and Bio-fencing Rain water Harvesting Butterfly Garden
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## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Counselling: Availability of a professional counselor inside the campus helps the students to sort out and solve their personal problems. 2. Career Orientation: The institution provides orientation programmes in connection with UGC-CSIR (NET), IAS, PSC/UPSC/Bank Examinations 3. Blood Donation: In Association with NSS, Blood Donation camps are conducted 4. Inter Disciplinary Initiative: A platform for sharing views

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://chitturcollege.in/wp-content/uploads/2021/05/Best-practices.pdf>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

?????? ??? ?? : ? ?????: – The path travelled by great people is the right path – is the motto inscribed in the logo of the college. The vision of the college is to provide its students a nurturing environment to the acquisition of knowledge and outlook that would enable them to tread the path trodden by great people. The mission of the college is: • To provide access to higher education to youth, especially of socially and financially backward categories, in the rural-agrarian environs of the college and motivate them to chase ambitious career goals. • To provide wholesome education in various disciplines • To train the students to approach knowledge with a spirit of enquiry and questioning, rather than a limited aim of memorizing and rote-learning • To impart value based education to the students and make them self motivated and socially and politically conscious individuals who would be an asset to society and the nation. College also helps the students to keep abreast of the modern age of science and technology by molding them as competent and committed citizens. Students are given an opportunity to engage in a wide variety of activities both Curricular and Extra Curricular activities. A Large number of clubs functioning in the campus help the students to develop various skills and bring out their hidden talents. Many of the students are economically backward and First generation learners. They are given career and placement counselling. On Campus and off campus placement programmes have been conducted to provide a platform for their employment. Entrepreneurship development programmes have been conducted to empower them through self employment. Since majority of the students are girls, they were given training on self defence to build confidence, overcome their fears and face adverse situations boldly.

Provide the weblink of the institution

<https://chitturcollege.in/>

## 8.Future Plans of Actions for Next Academic Year

Submission of proposals to introduce PG programmes in Arts and Science subjects, Encouraging the faculty to submit Research Proposals to the various agencies like UGC/DST/STEC, Inviting scholars to the college to create a knowledge sharing platform, Construct the new Library block, Observation of World Environment Day by planting saplings, Vegetable garden and Butterfly garden maintenance, Mushroom cultivation, Removal of plastic from nearby water bodies, Installation of an incinerator in the campus for clearing the debris of plastic and other non-bio degradable wast, Cotton bag and Paper carry bag making workshop, Ground water recharging of nearby Panchayat by NSS volunteers, Providing water sources for birds during summer, Rainwater harvesting, Waste water recycling, Green Audit,

Complete solar panel installation, Energy conservation classes, Academic audit, Bridge course, Remedial classes, One day Orientation programme for first year UG students, NSS and NCC orientation classes for first year UG students, Invited lectures organized by each department, Seminar series by various departments for UG and PG students, Paper presentations by PG students, Career guidance classes, NET/SET Coaching for PG students from both the campus and outside, JAM Coaching for students of second and third year UG Science Programmes, PSC coaching, Workshop on Research Methodology, Training programme for supporting staff, Training programme for Higher Secondary school teachers, Entrepreneurship Development programmes for students, College level Quiz competitions, Anti-ragging campaign, Anti- drug awareness campaign, Blood group detection and donation programme, Cultural Programmes, Kerala Piravi celebration, Theatre workshop and drama competition, Debate and Quiz programmes, Onam celebrations, Gender sensitization programmes, Visit to old age home, Donation of books to local library, AQAR uploading, Internal examinations, Implementation of SSP, WWs and ASAP, Implementing an integrated water supply scheme, with a capacity of 25000 litre tank, connecting all the blocks of the college, Establishing an Integrated Sports Complex to provide the students of this college and the nearby schools facilities of international standards, College Union election, Department wise Association inauguration, College Day and Arts Day celebration, Farewell to retiring staff and final year students.