



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

GOVERNMENT COLLEGE, CHITTUR

- Name of the Head of the institution **Dr. BABY K**
- Designation **PRINCIPAL - IN - CHARGE**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04923222347**
- Mobile no **8078042347**
- Registered e-mail **gccprincipal@gmail.com**
- Alternate e-mail **principal@chitturcollege.ac.in**
- Address **GOVERNMENT COLLEGE CHITTUR
PALAKKAD**
- City/Town **PALAKKAD**
- State/UT **KERALA**
- Pin Code **678104**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **University of Calicut**
- Name of the IQAC Coordinator **Vijayakrishnan M V**
- Phone No. **04923223991**
- Alternate phone No.
- Mobile **9447045991**
- IQAC e-mail address **iqac@chitturcollege.ac.in**
- Alternate Email address **iqacgcc2021@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://chitturcollege.ac.in/agar-2020-2021-report/>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://chitturcollege.ac.in/wp-content/uploads/2022/07/Revised-Academic-Calendar-2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.79	2009	29/01/2009	28/01/2014
Cycle 2	A	3.01	2017	02/05/2017	01/05/2022

6. Date of Establishment of IQAC

05/06/2014

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	Plan Fund	State Government	2021; 1 year	38259772

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Distributed Smart phones to needy students for access to online learning, with financial contribution from teaching faculty

Weekly report of online classes with details, including attendance and online platform used, sent to the Directorate of Collegiate Education

Starting preparations for setting up LMS in the Institution

Monitored the academic and cocurricular activities of the College

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Aid to needy Students with respect to the pandemic situation	Provided necessary digital devices to needy students for use with online classes during the pandemic situation
2. Monitoring efficient conduct of online classes	Collected and summarized detailed reports of online classes taken by faculty members in the Departments on a weekly basis. Regularly submitted report of online classes to the Directorate of Collegiate Education
3. Monitored the conduct of Programmes for celebrating the Platinum Jubilee of the College	Led the institution in setting up a corecommittee to advise various Departments for implementing different programmes in connection with one year long Platinum Jubilee celebrations ensuring that all Departments contributed to the event and that the event turns out to be useful to the general public as well as the students

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	25/07/2023

14. Whether institutional data submitted to AISHE

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• Name of the IQAC Coordinator	Vijayakrishnan M V
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• Alternate phone No.					
• Mobile	9447045991				
• IQAC e-mail address	iqac@chitturcollege.ac.in				
• Alternate Email address	iqacgcc2021@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://chitturcollege.ac.in/aqar-2020-2021-report/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://chitturcollege.ac.in/wp-content/uploads/2022/07/Revised-Academic-Calendar-2021-22.pdf				
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Cycle 2	A	3.01	2017	02/05/2017	01/05/2022
6.Date of Establishment of IQAC			05/06/2014		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
State Government	Plan Fund	State Government	2021; 1 year	38259772	
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• Upload latest notification of formation of IQAC			View File		
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Council	25/07/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2023	18/01/2023
15. Multidisciplinary / interdisciplinary	
The Institution offers programmes at undergraduate. post	

graduate, M.Phil and research levels. The focuss is primalrily on traditional courses but the College has research facilities on rare courses such as Music. Many Departments offer courses that are of an interdisciplinary character. Many of these courses are provided by Language Departmetns such as English, Malayalam and Tamil. The Institution also offers audit courses on Disastor management and environmental ethics that are multidisciplinary in character. Students are provided oppotunity to understand the interdisciplinary nature of courses and their importance in the scenario of contemporary education

16.Academic bank of credits (ABC):

The Institution is affiliated to the University of Calicut and as yet, no guidelines have been issued by the University regarding the adoption of the Academic Bank of Credits System

17.Skill development:

The Institution is a sub -centre for the Centre for Contiuing Education, Kerala which offers skill development courses such as Diploma in Computer Applications with Certificates issued by the Central Government. The Institute also offers skill development courses under the ASAP (Additional Skill Acquisition Programme) of the Government of Kerala. Some Departments also conduct skill acquisition programmes such as the programme on mushroom cultivation by the Department of Botany and the programme for LED bulb construction by the Department of Electronics

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institution has Departments of Tamil and Music which provide aspects of Indain languages and culture to students. The Department of Tamil has research facilities and offers M. Phil, Post graduate as well as Undergraduate programmes. The Department of Music also is recognized as a research centre under the University if Calicut and offers Post graduate and Undergraduate programmes.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institution is affiliated to the University of Calicut which has implemented the Outcome Based System. All programmes offered by the Institution, both undergraduate as well as post graduate, has syllabi based on OBE scheme implemented from 2019 onwards.

20.Distance education/online education:

The Institution offers programmes under the distance education scheme of the University of Calicut and is an examination centre for conduct of examinations under distance education scheme. At present, the College has an LMS portal provided by the State Government and steps are ongoing to implement this into a fully functional mode of imparting education.

Extended Profile

1.Programme

1.1	488
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1746
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	534
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	669
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	94
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	0
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	103
Total number of Classrooms and Seminar halls	
4.2	378.78413
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	105
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated college of the University of Calicut, the curriculum is designed by an academic body and some of our faculties are members of these bodies. The college has an academic calendar and is providing relevant information regarding the syllabus, time schedule of examinations, co-curricular activities, examination pattern and scheme of examinations. A maximum number of open courses and elective courses are offered to the students as part of the syllabus. For PG courses, the maximum number of elective subjects and project work is implemented and thus maximum possible flexibility is offered under the CUCBSS. The university has revised the course curriculum by introducing audit

courses which are interdisciplinary in character (intellectual property rights, environmental studies, disaster management, gender equality etc). It provides students with an opportunity to expose themselves to disciplines of contemporary and practical relevance. In addition to the teaching-learning process, field study, visits to industrial or research places are essential. With the help of WWS, SSP, ASAP programmes students are able to achieve their goals.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://chitturcollege.ac.in/wp-content/uploads/2023/01/REVISED-AC-2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution is affiliated under University of Calicut which publishes academic calendar for each year. The institution also develops its own academic schedule to bring more regularity to the internal working which is prepared by the IQAC and is in conformity with that published by the University. The academic calendar and academic schedule provides a roadmap for the effective functioning of the college. The college strictly adheres to the dates posted in the calendar. The calendar includes the dates for internal examinations to be conducted as per the curriculum, preparation and publishing of APC and internal marks. The internal evaluation and assessment are done as per the instructions in the calendar and the results are published at the end of each semester. The attendance of the students are also taken into consideration in the internal grades and attendance registers are kept in each Department. Grievances regarding internal grades are addressed first at the Department level grievance redressal committees and if needed, at the College level. To attain maximum transparency for the process, signatures of students are obtained in the internal grade sheets before uploading to the University website and signed copies of the internal grades are kept in each Department.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://chitturcollege.ac.in/wp-content/uploads/2023/01/REVISED-AC-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

148

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has ED club, Film club, women cell, bhoomithra sena, etc. Activities of Career guidance cell, equal opportunity cell, NSS and NCC with active participation of the students assist the institution in making the students reach out to the public as dedicated citizens. Before every activity, detailed interactions with the students were conducted and incorporated their viewpoints into the decisions made by authority. Thus we ensure the participation of the Students Union and students in activities ranging from admission to the maintenance of discipline in the college. In addition, every department has a department association, exclusively run by students and whose office bearers are elected by students, with a view to organize academic and cultural programmes.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

644

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

D. Any 1 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://chitturcollege.ac.in/feedback-report-2021/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://chitturcollege.ac.in/feedback-report-2021/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

727

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

727

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students enrolled in each programme are provided an induction programme at the start of the academic year soon after the admission are closed. They are informed about the various curricular as well as extracurricular programmes conducted in the Institution and are encouraged to be part of any such activities according to their choice and interest. The learning level of the students are assessed by different methods such as face - to face interaction with mentor, written tests or group discussions at the Departmental level. Each Department devises its own strategies for the assesment of students enrolled for the particular programme. Steps are taken at the Department level through tutors and mentors to provide required support for slow learners. At the institutional level, remedial classes are provided to need students by deputing faculty members for such sessions.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/academic-programs/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1746	94

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The new Outcome Based Education (OBE) learning system resulted in a shift from being teacher-centric to student-centric strategies. Here, in addition to the conventional teaching-learning method, prime importance is being given to self-learning that includes experiential (Lab/Field) oriented and novel participative learning methods. These include Folklore Club, A Poem writing workshop, Learning by doing (Dept. of History), Hands on Training (Dept. Of Electronics), Industrial Visit (Various Departments). The curriculum prescribed by the University guarantees participative learning in the form of seminar presentations. The seminar presentations prompt students to consolidate additional information from various sources such as internet, other reference text books and it also familiarizes the students with various audio-visual aids such as overhead projectors, charts and Models etc. Offline mode seminars are conducted in ICT enabled classrooms with the help of projectors through power point. Seminars via Google Meet utilizing the option to Screen Share prepared slides facilitates are also used for familiarizing students for using those tools.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://chitturcollege.ac.in/tutorial-system/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- All departments are having multimedia projectors and smart boards and teachers are using them as far as possible
- The students have access to internet both in their departments and in the internet lab.
- Library service of the college is mostly digitalized with KOHA software and students are becoming familiar with the same.
- Students are encouraged to use online resources for keeping touch with the latest developments in their fields of interest.
- All students are given access to e-journals through the Inflibnet.
- The students are advised for power point presentation and they are becoming familiar with the ICT facilities.
- The laboratories in the departments are well equipped to meet the requirements of the syllabus.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

94

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

94

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

37

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

655

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College uses various methods to ensure transparency and fairness in implementation of the continuous internal evaluation as prescribed by the University of Calicut. Apart from internal examinations conducted, class participation and attendance, seminar and assignments are given weightage while assessing the progress of a student. Basic Knowledge of the System: The Principal, HoDs and Class Tutors collectively will give an orientation programme for UG and PG Students and their parents in the beginning of every course, in which they were thoroughly going through the rules and regulations of the affiliating university, examinations, evaluation process etc. Internal examination - Question paper setting, conduct of internal examination, valuation of answer scripts, assignment of invigilation duty and other works connected to Continuous Internal Evaluation is co-ordinated appropriately in each department under the supervision of Heads of the departments - A minimum of two internal

examinations is conducted per course and the evaluated answer scripts (containing the error rectified parts by teacher) are returned to concern students for their self evaluation/assessment. Through this, each student will get an opportunity to raise any problems regarding internal evaluation, with the option of retests also.

File Description	Documents
Any additional information	View File
Link for additional information	https://chitturcollege.ac.in/remedial-coaching/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Effective measures are taken to assuage any Grievance related to internal examinations and marks allotted for the same. Timebound evaluation and distribution of answer scripts are ensured. The results are uploaded on the college website and students are allowed to report any grievance. PTA meeting of parents and teachers discussing the performance of their wards are conducted. All grievances of students in relation to their internal assessment is dealt with in a transparent manner. There are Department level grievance cells and a grievance cell at the institutional level. The internal marks of students are published regularly and ample time is given for the students to report any grievance concerned with the internal marks. The class performance of the student, the marks obtained in internal test, seminar presentations and assignment works are considered in the internal marks. At least two internal tests are conducted each semester. The grievance redressal process works at different levels. Once the internal marks are published, any student with grievance can consult the faculty concerned and discuss the problem. In case of any dissatisfaction, the Department level committee consisting of the Head of the Department and faculty in charge will hold a meeting and discuss the issue.

File Description	Documents
Any additional information	View File
Link for additional information	https://chitturcollege.ac.in/remedial-coaching/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college follows the outcome based syllabus prescribed by the University of Calicut. Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are the key factors to assess the skills acquired by the students and to describe the professional abilities that students possess. The course outcome for Undergraduate and Postgraduate courses are designed by the University. A brief introduction about the Outcome Based Education (OBE) was given to students by HoD/ Class tutor at the beginning of each programme. The details of POs, PSOs and COs of every programme were published on the college website to familiarize the student community and public about the concept of outcome based education. To reach the concept of OBE to all stakeholder the college publicized POs, PSOs and Cos through various platforms such as, Parent meet, Faculty Meeting, Alumni Meeting, Students induction programmes, Notice boards, employers meeting, hand books and professional body meetings. To familiarize faculty members with OBE, workshops are conducted by the college IQAC. Main tools to measure Course outcome are Internal Examinations, Project Works, Group Discussions and Presentations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://chitturcollege.ac.in/programme-specific-outcome-and-course-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute offers UG and PG programmes with syllabi based on the Outcome Based Education system with definite programme outcomes, programme specific outcomes and course outcomes. The attainment of outcomes are based on the continuous evaluation procedure involving class tests, seminars and assignments as well as on the results of the external examination conducted by the University. The participation and merits achieved in co-curricular activities are also considered in evaluating the attainment of outcomes. Remedial measures are taken at various levels for bettering the achievements. The continuous monitoring

of research activities by research scholars are also undertaken to ensure good results.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://chitturcollege.ac.in/programme-specific-outcome-and-course-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

493

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://chitturcollege.ac.in/wp-content/uploads/2023/07/SSS-Report-2021-2022.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

31.9

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Govt. College Chittur, is an Arts and Science College situated in Palakkad District and is situated in the rural area of Chittur. It

is a Higher Education Institute offering possibilities for Research under the University of Calicut for the students of the border areas of Tamilnadu and Kerala. The College has a marked importance in imparting Research activities as there are six recognised Research Departments offering Ph.D Programmes affiliated under the University of Calicut. The College has been receiving funds from DST under the DIST-FIST programme for developing facilities in Science Research. The faculty members of the College are actively participating in many Research oriented activities to spread knowledge at various levels. A few Members of the Faculty have received various Awards and recognitions relating to Research and have received grants from Universities abroad for their Research Projects. Each Research Centre has excellent Department libraries, infrastructure and has a big collection of rare Books and Journals which are the vital sources for Research. Each Department conducts Seminars/Workshops & Lecture Demonstrations etc on various Days of observation such as World Environment day, National Mathematics day, National Science Day, International Yoga day, to create awareness & skill development amongst students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/research/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://chitturcollege.ac.in/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

18

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the College are envisaged to develop a social commitment, and to create an awareness of socioeconomic issues in the society and to volunteer themselves to the welfare of the society thereby becoming responsible citizens to the nation. The College is actively involved in Extension activities, of the Units of NSS, NCC, & various other clubs. The ED Club had conducted many activities viz -Paper pen making Training session to students, Cake Manufacturing & selling for New Year, Purchase of Hens, Embroidery Workshop, Zoological Expo, Book Expo, Historical Expo, Painting Expo of differently abled students, Art Gallery Expo, Magic Expo, Personality and IQ Test, Fashion Show, Food Fest, Management Games, Handicraft Festival, Sale of Coir products of a student entrepreneur. The Bhoomitrasena conducted several activities - World Environment Day celebrations, World Ozone Day Celebrations, Organic Farming activities in college, Floristic Study of Shokanashini River, Plastic Free Campus, Talk on "Care the Trees and Pure the Air" and Talks on Nature. Anti Narcotic Cellis also very active. The Red Ribbon Club conducted College Level Quiz Competition on HIV Awareness and Prevention, Blood Donation Camp, etc. The Women Cell conducted Talks on Women Empowerment, Gender Equality.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/nss-previous-year/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

291

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government College Chittur is an arts and science college affiliated to the University of Calicut offering UG, PG and Ph D Degrees. The college has an excellent administrative system headed by the Principal. Departments are provided with a Public addressal system. There are 67 classrooms with adequate seating capacities. Out of these, 15 classrooms has a seating capacity of at least 50 students and 21 are smart classrooms. There are four large gallery classrooms with ICT facilities for engaging common language classes. Moodle platform provide an online platform for online classes and exams. Research departments have research scholar's room which facilitate the research scholars smooth conduct of research. All the science departments have well equipped

laboratories. The Department of Botany maintains a Herbarium, Botanical Garden and Green house. Department of English runs a Language lab. There is a well-equipped and extensive centralised computer lab. The college has separate boys and girls hostel. A separate office headed by Warden monitors the functioning of the hostel. The college has washroom/rest room facilities in each block. Apart from these, in main block a common room including a restroom and sick room for girls is also available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/college-facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for sports and cultural activities. There are two large playgrounds which is used for various kinds of sports activities and for providing training for different types of physical exercises. There is also a separate space for training in special areas such as Judo and Wrestling. A new swimming pool has been constructed this academic year which are used by students of the College for practice. It is also granted access to students from nearby schools for practice purposes. The students of the College comes out in flying colours in various competitions held at Interuniversity, State and National levels. Every year, the international Yoga day is celebrated by a common gathering of yoga practicing students in an event organized by the NCC unit of the College. The pandemic situation has adversely affected the sports world at all levels but the sports activities of the College has been carried out within these restrictions. The students also take part in various cultural activities. The College has a Music Department which has produced artistes of the highest calibre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/swimming-pool/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/ict-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

378.78413

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library. There are special section for books for competitive examinations, NET coaching, civil service examinations and career guidance. Some departments (Malayalam, economics, Tamil and Sanskrit) maintain their own library and possess rare books, journals of their discipline. The library is automated and equipped

with many technology aided learning mechanisms. The library uses the software KOHA (version 20.05.18). 18 computers and 2 printers are kept in the library block and are used exclusively for library related activities. A separate broad band connection (NMEICT) and internet browsing facility is available to both faculty and students. Research scholars and faculty members utilise the anti plagiarism facility. Recently devices for visually challenged have been installed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://chitturcollege.ac.in/general-library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.08385

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has implemented many IT facilities for improving the quality of administrative processes, teaching, learning and evaluation processes. The administrative office has 13 computers, 3 printers, one scanner, a copier and have high speed internet connectivity. Digital File Management through DDFS has been installed as part of office automation. Purchase procedures are mediated through e-Tenders through e-procurement system of Govt. of Kerala. The admission procedures are mediated through Centralized Admission Portal connected to University of Calicut. The Library is automated. The INFLIBNET facility has been given access to all faculty and students. Edusat facility (ORICE Studio) is well-maintained with necessary accessories for streaming Online Classes and Courses. The faculty members and students have access to MOODLE Learning Management System. Classes, assignments, internal examinations and AUDIT COURSE examinations as part of University syllabus are conducted using LMS. The library books are provided with RF ID and steps are taken to implement the same in the ID tags of teaching and non teaching staff and students. This will provide complete automation for the library usage. The computerized systems for return of RF ID tagged books is already implemented and efforts are taken to provide the same facility for issue of books also.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/centralized-computer-lab/

4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

378.78413

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being a Government institution, the utilization, management and maintainance of the academic and physical facilities of the College are done by the Government of Keral. The construction of buildings in the campus are under the supervision of the Public

Works Department and Nirmithi Kendra and these are also responsible for their maintenance. The support facilities are maintained by the Electrical wing of the PWD, the Water works Department and the Kerala State Electricity Board. Institutional requirements are periodically submitted to the Government for approval and sanctioning of funds. In addition, the minor requirements of the College are met with through the College Development Council managed by the District Collector and also from financial contributions by the Parent Teacher Association of the Institution. Recurring expenditure is met through several non-plan funds of the Government. Purchase of lab and library equipments and books is done through the Plan fund of the Government and the purchase is regulated through the purchase rules. Lab equipments are usually purchased through the GEM portal. Hostel facilities are provided separately for both boys and girls. A cooperative society is functioning in the College from where students and faculty can obtain necessary items at a subsidized rate.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/academic-resources/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

110

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://chitturcollege.ac.in/academic-resources/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

6

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

6

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

129

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

27

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college encourages students to engage in various cultural and sports activities through different programmes. The College Union is an elected body of student representatives and forms a governing factor in organizing various cultural and sports related activities in the College. This includes Union inauguration day, sports day, college day and also various activities of different clubs like the film club. The union cabinet, consisting of student members as well as faculty members who are in the positions of student advisor and arts club secretary, meets frequently to discuss the organizing of such programmes and also in discussing various matters related to the student community of the College. The cabinet contains two University Union Counsellors who represent the Union at the University of Calicut. Another important member of the cabinet is the Magazine editor who is a student in charge of the publication of the College Magazine. However, due to the pandemic situation, no union elections were held in the academic year and so there was no elected union to conduct programmes. Also, almost all programmes had to be curtailed in face of the restrictions imposed for public safety.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/college-union/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni which plays an important role in various activities of the College. The College is an Alma Mater to several distinguished personalities in various sections of the society. The Alumni activities include frequent meetings to discuss matters related to the College, the inception of several endowment awards for students qualifying with distinction and also for students performing brilliantly in co-curricular activities such as the NSS and environmental club. The Alumni has contributed immensely to the development of the College and has provided financial support for the construction of the open auditorium named 'Vanajam' in the College campus. The Alumni has also started an endowment scheme entitled 'Chiraku' for best outgoing students of each Department and also for the best NSS volunteer.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/gcc-alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision is to provide a nurturing environment to students for the acquisition of knowledge and outlook that enable them to move towards the path of great people. To materialize our vision mission have been a media in such a way to provide higher education to youth in the socially economically backward class in the agrarian community. Throughout these years our institution has stood as epitome in providing quality education to inculcate socially and politically consciousness among individuals so that they could become assets to the nation. Governance of the institution has been undertaken to materialize the vision and mission of the institution. The IQAC and college council constitute the advisory body to the principal and takes crucial decision pertaining to academic and administrative matters keeping vision and mission statements of the institution in priority. College council comprises of all heads of the department and all elected teacher representatives chaired by principal to coordinate administration of the campus. College Development Council (CDC) is another body which support and provide guidelines for the working of the institutions. Governance of the institution supported and supervised by various committees like PTA, purchase committee, accommodation committee, building committee, discipline committee, student grievance cell, anti-raging cell and anti-sexual harassment cell.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/mission-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the operational level institutional follow the principal of participatory governance. Decentralization and participatory governance is reflected in the organizational structure of the institution. The administrative power of the top management is delegated to the lower level which ensure effective participation an of all stakeholders on decision making process. Head of the institution takes the final decision based on the opinion expressed by the council members and elected representative of the council. College council consists of Principal, Vice Principal, HODs, IQAC Coordinator, librarian and super-intendant .With the inclusion of elected representative council has becomemore democratic and it showcased the participatory management of the institution. Every major and minor issues relating to academic and administration is taken up by council and a amicable solution had been sorted out. At regular intervals principal convenes staff meeting for collecting opinion regarding smooth functioning of the institution .Each and every faculty member has given charges as conveners or member of committee at college level there by ensuring their participation in the governance frame work of future plan evolve through these committees.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/principals-desk-2/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Council and the IQAC takes due care to ensure that the strategic plan for the development of the Institute is effectively carried out and that the deployment of strategies is successful to

a high degree. The College supports the use of ICT tools and steps are taken to implement the LMS system in ensuring that students are provided all possible opportunities for education. The students are also encouraged to participate in online programmes and soft skill development. The faculty members are provided all possible support in carrying out research and in participating in faculty development courses in various Universities across the country. Teachers are provided with the latest technology available within the financial restrictions of a Government institution. The automation and digitization of the College Library ensures that ample opportunity is provided for extra reading for students. The various e - resources like Inlibnet are utilized by the faculty for updating their knowledge and research work. Seminars are conducted regularly by Departments as well as clubs and cells.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://chitturcollege.ac.in/wp-content/uploads/2023/07/Strategic-Plan-2021-22.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Govt. College, Chittur is a Special Grade college under the Directorate of Collegiate Education, govt. of Kerala. The Director of Collegiate Education coordinates the activities of the sector and the College is headed by a special Grade Principal who is assisted in the work by the College Office as well as the College Council. The academic and administrative works of the Institution is coordinated and orchestrated by the College Council consisting of the Principal, the vice - Principal, Heads of all Departments and elected members as well as members from the College Office. Several clubs and cells work effectively for the smooth conduct of academic and administrative activities of the College. The Internal Quality Assurance Cell, the College PTA, the College Development Committee, various committees like the Purchase committee, the Building Committee, the Examination Committee, Discipline Committee and various cells like Bhoomithra Sena, the Environmental Club, Equal Opportunity Cell and the like work efficiently for the progress of the Institution.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/organogram/
Link to Organogram of the institution webpage	https://chitturcollege.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution provides welfare schemes, both statutory as well as non statutory, for the Teaching and Non Teaching staff. These include infrastructural facilities, various monetary schemes instituted by the Government, Library and resource facilities, online access to research work such as N - list and inflibnet for teachers and high speed internet facility. All permanent employess are included in the General Provident Fund. Festival Allowances and Festival Bonus is given to employees prioir to the Onam festival. Retirement functions are conducted for employees. The college Canteen also provides hygienic and homely food at affordable and reduced rates for staff and students. Government College Chittur Co-operative Society Ltd. F 745. Palghat, is an efficiently working cooperative store which is functioning from the beginning of the college caters the needs of all stakeholders of the institutionby providing materials and stationeries for all academic and non-academic requirements. The society is managed by

a staff committee and paid employee is in charge of running the cooperative store

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/administratio n/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Teaching faculty of the Institution has to regularly undergo evaluation process by submitting annual performance based appraisal reports indicating the academic and administrative role played by the teachers. These are measured in terms of the

academic duties undertaken, positions held in various administrative and academic bodies such as Board of Studies of Universities, Examination work taken, innovative practices pursued, training programmes attended and other accomplishments. The claims made in the appraisal reports are crosschecked by the IWAC team and submitted to the Principal for further action. The placement procedure for teachers are done in accordance with the directives issued by the Directorate of Collegiate Education from time to time. The placement of teachers below the Associate professor level are done at the College itself through a screening committee proceeding and the report is submitted to the Directorate of Collegiate Education. All procedures are carried out by the IQAC team. The performance reports and resulting promotions of the non teaching staff are done in accordance with directions laid out by the Kerala Service Rules (KSR).

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/flair/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As an institution owned and managed by the government of Kerala, Government College Chittur understands that its credibility and accountability reside in a system of regular and accurate auditing. Therefore, all the financial records of the grants and funds that the college receives both from the state and central agencies are subjected to rigorous and scrupulous scrutiny, in the form of external and internal auditing. The two major external audits that are regularly conducted are those by the State Accountant General (AG) and the Directorate of Collegiate Education. A team of officials from the Directorate of Collegiate Education periodically visit the college to check the income and expenditure statements, the utilization statements of the various plan and non-plan funds received from the state government. They check all accounts related to the salary and service matters, the allocation of funds from the central government agencies like UGC, FIST and RUSA, the bills and accounts related to the PWD construction and maintenance, the bills and statements of the seminars, conferences and workshops organized by the various

departments of the college, the purchase bills of laboratory equipment and library books, daily fee collection register, auctions and the utilization bills of study tours.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/administratio n/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

504000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the institution is managed by the government, developmental and recurring expenses of the college are met by plan and non-plan funds from the state government along with funds from UGC, RUSA and FIST. The plan fund is received every year and the proposals are submitted in advance at the beginning of each financial year. After the outlay, utilization certificates along with proper bills and accounts are submitted. The plan fund is used to cover expenses on development and maintenance of the college infrastructure, payment of fees for course affiliation, the organization of sports camps and meets, purchase of sports amenities, library books and laboratory equipment. Further, the plan fund is used to provide the college with library interns and a student counsellor. The non-plan funds are used to meet recurring charges and daily expenses of the college such as payments of electrical, water, telephone and postal charges along with the

publication of the college magazine. Apart from these funds, the college encourages the faculty to apply and receive other funds from the central government agencies like UGC, RUSA, FIST etc. T

File Description	Documents
Paste link for additional information	<a href="https://chitturcollege.ac.in/administratio
n/">https://chitturcollege.ac.in/administratio n/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the Govt. College, Chittur is instrumental in planning and implementing several developmental programmes for the Institution. A main activity is the conduction of training programmes for teaching staff as well as students and non teaching staff. The IQAC prepares an academic schedule, in addition to the academic calendar of the University, at the start of the academic year and this is implemented to regulate the academic activities of the college for each semester. The IQAC conducts regular meetings with various clubs and cell conveners and ensures that all curricular and co - curricular activities are conducted smoothly for the benefit of the student community. The IQAC also takes the necessary steps to ensure that the infrastructural and academic facilities of the institute are adequate for usage by the teaching staff. The pandemic situation forced several quality initiatives to be curtailed. The IQAC took steps to undertake a survey to understand the needs of the students in coping with the online mode of teaching imposed by the pandemic situation. The placement of teachers was also undertaken by the IQAC and all formal procedures were completed duly.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/iqac-board/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution takes steps to ensure that the academic and infrastructural facility of the teachers and students are in conformity with their needs and requirements. The online mode of teaching for all courses imposed by the pandemic situation was dealt with efficiently through the distribution of necessary equipment to the needy students. Weekly reports of online classes including the total hours spent and the online platform used were sent to the Directorate of Collegiate Education. Training programmes were conducted for teaching staff for the efficient use of internet resources for improving the academic quality of online classes. Steps are taken to implement a Learning Management System in the Institution. Teachers and students are provided access to e-resources like Infolibnet and n - list.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/igac-minutes/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://chitturcollege.ac.in/wp-content/uploads/2023/07/Annual-Report-2021-2022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Girls students are provided dedicated rest rooms, sickrooms and washrooms in the college keeping in mind their convenience and privacy. Facilities such as incinerators are also provided to them in these rooms. Anti-sexual harassment cell (replaced now with Internal Complaints Committee - ICC since 2021-22) is also functioning in the college to resolve issues related to the harassment or any other such complaints raised by the girl students or employees of the college. Various clubs and departments in the college has organized several programmes in the college during the period 2018 June -2023 May. They mainly included seminars, workshops, discussions on gender equity, self defence training programmes for the girl students, awareness programmes on laws empowering girls, etc. The most important ones organized in the college promote the idea of gender equity and to empower them. In addition, as a continuous measure, gender equity has been made a part of the syllabus for the common english courses thereby promoting the concept in the classroom itself. The mentor-mentee system existing in the college enable the female students to interact with the faculty to air their academic and personal concerns. The diaries of this system is maintained by the mentors.

File Description	Documents
Annual gender sensitization action plan	https://chitturcollege.ac.in/icc/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://chitturcollege.ac.in/icc/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution promotes the idea of a green campus through minimizing of waste generation and taking steps for ensuring waste processing and management facilities in the campus. The NSS unit of the College conducts campus cleaning activities through a series of programmes. A dry day is observed on some selected days for ensuring the participation of the entire student community in undertaking waste reduction and cleaning activities. The conduct of various functions and programmes in the campus is done in accordance with the general consensus among the faculty by usage of steel cups and containers, cloth banners and bags as an alternative to plastic. This helps in reducing plastic waste to a large extent. Incinerators are used at several places for the disposal of sanitary pads. The Heads of Departments are given directions for regular repair maintenance of electronic equipment so as to reduce e - waste to a minimum.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college provides reservation for socially marginalized sections like SC, ST, OBC, linguistic minorities, and students from geographically unprivileged areas like Lakshadweep. The reservation policy is prescribed by the University for Government Colleges. They receive scholarships and hostel reservation as well.

Counseling is also provided for students to motivate and instill self confidence in them. Taking into consideration the regional and religious diversities of the staff and students, the institution celebrates varied religious and regional festivals like Onam, Pongal, Christmas and Eid. Since the Eid fell during the summer vacation period April-May in the last few years, large level festivities could not be carried for this festival in recent years. The staff and students join the festivities by holding feasts and cultural activities. Examples are the preparation of the sweet rice Pongal during the Tamil festival, Ona Sadhya, the feast of Malayalees, crib making and Carol during Christmas, and Iftar parties to foster religious amity. Several programmes against drugs like drama, street play, flash mob, magazines etc. were conducted by the NSS unit and anti narcotic cell of the college in association with various government agencies like the Excise Department

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College takes utmost care in ensuring that the awareness of basic constitutional rights and duties are inculcated among the teaching staff and students. The academic activities of the Institute are in tune with this aim and the syllabi of several courses include sections pertaining to the Indian Constitution. Students are admitted to the Institute in strict adherence to the reservation policies. There is an Electoral Literacy Club in the College which conducts various activities for instilling a sense of duty and honour to the Constitution among the students. The National Constitution Day is observed every year and students as well as staff undertake pledge to keep up the spirit of the Constitution. Steps are taken each year to enlist new students to the voters list and the Union elections are conducted to create an awareness about the Election process among the students. The College Union Election is conducted in the same manner as any ordinary election, with the appointment of a Returning Officer among the Staff, filing of nomination, campaigning and voting as well as counting. Important National

days like Republic day and independence day are celebrated with due regard to the fundamental principles laid down by the Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://chitturcollege.ac.in/nss/
Any other relevant information	https://chitturcollege.ac.in/college-union/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized E. None of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Taking into consideration the regional and religious diversities of the staff and students, the institution celebrates varied religious and regional festivals like Onam, Pongal, Christmas and Eid. Since the Eid fell during the summer vacation period April-

May in the last few years, large level festivities could not be carried for this festival in recent years. The staff and students join the festivities by holding feasts and cultural activities. Examples are the preparation of the sweet rice Pongal during the Tamil festival, Ona Sadhya, the feast of Malayalees, crib making and Carol during Christmas, and Iftar parties to foster religious amity. The College celebrates all days of National importance such as Republic day, Independence day and Constitution day with utmost respect to the sovereignty and spirit of nationalism. The NCC and NSS units conduct several programmes in connection with such celebrations. The Flag hoisting ceremony is conducted on Republic day and Independence day by the Principal in the presence of teachers, students, NCC and NSS volunteers and members from the PTA. Sweets are distributed among the faculty and the students and various programmes including campus cleaning and visits to nearby Hospitals and Palliative Care units are conducted by the Students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 : Merge with the society -There are many fronts in the society where the intervention of collective academic force and wisdom is required for the improvement of social life. Hence the college devised some innovative components to implement to link the academic community with the society in which it is existing. NSS supports the society through their palliative care initiatives. Continuing this practice, as a part of the platinum jubilee celebrations of the college started in the college in 2021-22, the college has decided to construct 7 homes for the homeless. The construction is now ongoing and is expected to be completed by ---. The college has decided to continue constructing at least one home every year till its 100th anniversary and this is probably a one and only one such initiative by any higher educational institution in Kerala

Best Practice 2 : Environmental initiatives -The NSS, nature club, green protection cell, Bhoomitrasena and environment cell organized various events to achieve the goal. On regular basis, at various places inside and outside the campus, trees are sapled and care is taken to protect them. The college has banned the use of plastic bags and flex banner

File Description	Documents
Best practices in the Institutional website	https://chitturcollege.ac.in/best-practices-2/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is situated in a geographically unique area where two types of geographies meet. One, it being in the state of Kerala has more greenery comparatively, two being on the border of the Tamil Nadu state which has severe water scarcity has certain features of that state in summer situations. In addition, the people and thus students in this area represent two languages viz. Tamil and Malayalam. So the geographically and culturally the area and hence the college is a mix of two entirely different set of features. To support the environment and the society nearby the college takes a lot of initiatives like providing support to the local bodies to maintain water ponds. Note that this area has the issue of water scarcity during summer seasons. To create awareness among the local people and students, camps are organized by the NSS with the theme of environment protection. Also, being the only one higher education institution in the Government sector in this area, the college regularly organizes various seminars and other academic events to sensitize the local students as well as public.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated college of the University of Calicut, the curriculum is designed by an academic body and some of our faculties are members of these bodies. The college has an academic calendar and is providing relevant information regarding the syllabus, time schedule of examinations, co-curricular activities, examination pattern and scheme of examinations. A maximum number of open courses and elective courses are offered to the students as part of the syllabus. For PG courses, the maximum number of elective subjects and project work is implemented and thus maximum possible flexibility is offered under the CUCBSS. The university has revised the course curriculum by introducing audit courses which are interdisciplinary in character (intellectual property rights, environmental studies, disaster management, gender equality etc). It provides students with an opportunity to expose themselves to disciplines of contemporary and practical relevance. In addition to the teaching-learning process, field study, visits to industrial or research places are essential. With the help of WWS, SSP, ASAP programmes students are able to achieve their goals.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://chitturcollege.ac.in/wp-content/uploads/2023/01/REVISED-AC-2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution is affiliated under University of Calicut which publishes academic calendar for each year. The institution also develops its own academic schedule to bring more regularity to the internal working which is prepared by the IQAC and is in conformity with that published by the University. The academic calendar and academic schedule provides a roadmap for

the effective functioning of the college. The college strictly adheres to the dates posted in the calendar. The calendar includes the dates for internal examinations to be conducted as per the curriculum, preparation and publishing of APC and internal marks. The internal evaluation and assesment are done as per the instructions in the calender and the results are published at the end of each semester. The attendance of the students are also taken into consideration in the internal grades and attendance registers are kept in each Department. Grievances regarding internal grades are addressed first at the Department level grievance redressel committees and if needed, at the College level. To attain maximum trnasperancy for the process, signatures of students are obtained in the internal grade sheets before uploading to the Uninversity website andsigned copies ofthe internal grades are kept in each Department.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://chitturcollege.ac.in/wp-content/uploads/2023/01/REVISED-AC-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

22

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

148

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human**

Values, Environment and Sustainability into the Curriculum

The institution has ED club, Film club, women cell, bhoomithra sena, etc. Activities of Career guidance cell, equal opportunity cell, NSS and NCC with active participation of the students assist the institution in making the students reach out to the public as dedicated citizens. Before every activity, detailed interactions with the students were conducted and incorporated their viewpoints into the decisions made by authority. Thus we ensure the participation of the Students Union and students in activities ranging from admission to the maintenance of discipline in the college. In addition, every department has a department association, exclusively run by students and whose office bearers are elected by students, with a view to organize academic and cultural programmes.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships	
644	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
File Description	Documents
URL for stakeholder feedback report	https://chitturcollege.ac.in/feedback-report-2021/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://chitturcollege.ac.in/feedback-report-2021/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	

2.1.1 - Enrolment Number Number of students admitted during the year**2.1.1.1 - Number of students admitted during the year**

727

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

727

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

The students enrolled in each programme are provided an induction programme at the start of the academic year soon after the admission are closed. They are informed about the various curricular as well as extracurricular programmes conducted in the Institution and are encouraged to be part of any such activities according to their choice and interest. The learning level of the students are assessed by different methods such as face - to face interaction with mentor, written tests or group discussions at the Departmental level. Each Department devises its own strategies for the assesment of students enrolled for the particular programme. Steps are taken at the Department level through tutors and mentors to provide required support for slow learners. At the institutional level, remedial classes are provided to need students by deputing faculty members for such sessions.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/academic-programs/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1746	94

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The new Outcome Based Education (OBE) learning system resulted in a shift from being teacher-centric to student-centric strategies. Here, in addition to the conventional teaching-learning method, prime importance is being given to self-learning that includes experiential (Lab/Field) oriented and novel participative learning methods. These include Folklore Club, A Poem writing workshop, Learning by doing (Dept. of History), Hands on Training (Dept. Of Electronics), Industrial Visit (Various Departments). The curriculum prescribed by the University guarantees participative learning in the form of seminar presentations. The seminar presentations prompt students to consolidate additional information from various sources such as internet, other reference text books and it also familiarizes the students with various audio-visual aids such as overhead projectors, charts and Models etc. Offline mode seminars are conducted in ICT enabled classrooms with the help of projectors through power point. Seminars via Google Meet utilizing the option to Screen Share prepared slides facilitates are also used for familiarizing students for using those tools.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://chitturcollege.ac.in/tutorial-system/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

• All departments are having multimedia projectors and smart boards and teachers are using them as far as possible • The students have access to internet both in their departments and in the internet lab. • Library service of the college is mostly digitalized with KOHA software and students are becoming familiar with the same. • Students are encouraged to use online resources for keeping touch with the latest developments in their fields of interest. • All students are given access to e-journals through the Inflibnet. • The students are advised for power point presentation and they are becoming familiar with the ICT facilities. • The laboratories in the departments are well equipped to meet the requirements of the syllabus.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

94

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

94

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

37

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

655

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College uses various methods to ensure transparency and fairness in implementation of the continuous internal evaluation as prescribed by the University of Calicut. Apart from internal examinations conducted, class participation and attendance, seminar and assignments are given weightage while assessing the progress of a student. Basic Knowledge of the System: The Principal, HoDs and Class Tutors collectively will give an orientation programme for UG and PG Students and their parents in the beginning of every course, in which they were thoroughly going through the rules and regulations of the affiliating university, examinations, evaluation process etc. Internal examination - Question paper setting, conduct of internal examination, valuation of answer scripts, assignment of invigilation duty and other works connected to Continuous Internal Evaluation is co-ordinated appropriately in each department under the supervision of Heads of the departments - A minimum of two internal examinations is conducted per course and the evaluated answer scripts (containing the error rectified parts by teacher) are returned to concern students for their self evaluation/assessment. Through this, each student will get an opportunity to raise any problems regarding internal evaluation, with the option of retests also.

File Description	Documents
Any additional information	View File
Link for additional information	https://chitturcollege.ac.in/remedial-coaching/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Effective measures are taken to assuage any Grievance related to internal examinations and marks allotted for the same. Timebound evaluation and distribution of answer scripts are ensured. The results are uploaded on the college website and students are allowed to report any grievance. PTA meeting of parents and teachers discussing the performance of their wards are conducted. All grievances of students in relation to their internal assessment is dealt with in a transparent manner. There are Department level grievance cells and a grievance cell at the institutional level. The internal marks of students are published regularly and ample time is given for the students to report any grievance concerned with the internal marks. The class performance of the student, the marks obtained in internal test, seminar presentations and assignment works are considered in the internal marks. At least two internal tests are conducted each semester. The grievance redressal process works at different levels. Once the internal marks are published, any student with grievance can consult the faculty concerned and discuss the problem. In case of any dissatisfaction, the Department level committee consisting of the Head of the Department and faculty in charge will hold a meeting and discuss the issue.

File Description	Documents
Any additional information	View File
Link for additional information	https://chitturcollege.ac.in/remedial-coaching/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college follows the outcome based syllabus prescribed by the University of Calicut. Programme Outcomes (POs), Programmes Specific Outcomes (PSOs) and Course Outcomes (COs) are the key factors to assess the skills acquired by the students and to describe the professional abilities that students possess. The course outcome for Undergraduate and Postgraduate courses are designed by the University. A brief introduction about the Outcome Based Education (OBE) was given to students by HoD/ Class tutor at the beginning of each programme. The details of POs, PSOs and COs of every programme were published on the college website to familiarize the student community and public

about the concept of outcome based education. To reach the concept of OBE to all stakeholder the college publicized POs, PSOs and Cos through various platforms such as, Parent meet, Faculty Meeting, Alumni Meeting, Students induction programmes, Notice boards, employers meeting, hand books and professional body meetings. To familiarize faculty members with OBE, workshops are conducted by the college IQAC. Main tools to measure Course outcome are Internal Examinations, Project Works, Group Discussions and Presentations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://chitturcollege.ac.in/programme-specific-outcome-and-course-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute offers UG and PG programmes with syllabi based on the Outcome Based Education system with definite programme outcomes, programme specific outcomes and course outcomes. The attainment of outcomes are based on the continuous evaluation procedure involving class tests, seminars and assignments as well as on the results of the external examination conducted by the University. The participation and merits achieved in co-curricular activities are also considered in evaluating the attainment of outcomes. Remedial measures are taken at various levels for bettering the achievements. The continuous monitoring of research activities by research scholars are also undertaken to ensure good results.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://chitturcollege.ac.in/programme-specific-outcome-and-course-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**493**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://chitturcollege.ac.in/wp-content/uploads/2023/07/SSS-Report-2021-2022.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****31.9**

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

Govt. College Chittur, is an Arts and Science College situated in Palakkad District and is situated in the rural area of Chittur. It is a Higher Education Institute offering possibilities for Research under the University of Calicut for the students of the border areas of Tamilnadu and Kerala. The College has a marked importance in imparting Research activities as there are six recognised Research Departments offering Ph.D Programmes affiliated under the University of Calicut. The College has been receiving funds from DST under the DIST-FIST programme for developing facilities in Science Research. The faculty members of the College are actively participating in many Research oriented activities to spread knowledge at various levels. A few Members of the Faculty have

received various Awards and recognitions relating to Research and have received grants from Universities abroad for their Research Projects. Each Research Centre has excellent Department libraries, infrastructure and has a big collection of rare Books and Journals which are the vital sources for Research. Each Department conducts Seminars/Workshops & Lecture Demonstrations etc on various Days of observation such as World Environment day, National Mathematics day, National Science Day, International Yoga day, to create awareness & skill development amongst students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/research/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://chitturcollege.ac.in/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the College are envisaged to develop a social commitment, and to create an awareness of socioeconomic

issues in the society and to volunteer themselves to the welfare of the society thereby becoming responsible citizens to the nation. The College is actively involved in Extension activities, of the Units of NSS, NCC, & various other clubs. The ED Club had conducted many activities viz -Paper pen making Training session to students, Cake Manufacturing & selling for New Year, Purchase of Hens, Embroidery Workshop, Zoological Expo, Book Expo, Historical Expo, Painting Expo of differently abled students, Art Gallery Expo, Magic Expo, Personality and IQ Test, Fashion Show, Food Fest, Management Games, Handicraft Festival, Sale of Coir products of a student entrepreneur. The Bhoomitrasena conducted several activities - World Environment Day celebrations, World Ozone Day Celebrations, Organic Farming activities in college, Floristic Study of Shokanashini River, Plastic Free Campus, Talk on "Care the Trees and Pure the Air" and Talks on Nature. Anti Narcotic Cell is also very active. The Red Ribbon Club conducted College Level Quiz Competition on HIV Awareness and Prevention, Blood Donation Camp, etc. The Women Cell conducted Talks on Women Empowerment, Gender Equality.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/nss-previous-year/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

291

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government College Chittur is an arts and science college affiliated to the University of Calicut offering UG, PG and Ph D Degrees. The college has an excellent administrative system headed by the Principal. Departments are provided with a Public addressal system. There are 67 classrooms with adequate seating capacities. Out of these, 15 classrooms has a seating capacity of at least 50 students and 21 are smart classrooms. There are four large gallery classrooms with ICT facilities for engaging common language classes. Moodle platform provide an online platform for online classes and exams. Research departments have research scholar's room which facilitate the research scholars smooth conduct of research. All the science

departments have well equipped laboratories. The Department of Botany maintains a Herbarium, Botanical Garden and Green house. Department of English runs a Language lab. There is a well-equipped and extensive centralised computer lab. The college has separate boys and girls hostel. A separate office headed by Warden monitors the functioning of the hostel. The college has washroom/rest room facilities in each block. Apart from these, in main block a common room including a restroom and sick room for girls is also available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/college-facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for sports and cultural activities. There are two large playgrounds which is used for various kinds of sports activities and for providing training for different types of physical exercises. There is also a separate space for training in special areas such as Judo and Wrestling. A new swimming pool has been constructed this academic year which are used by students of the College for practice. It is also granted access to students from nearby schools for practice purposes. The students of the College comes out in flying colours in various competitions held at Interuniversity, State and National levels. Every year, the international Yoga day is celebrated by a common gathering of yoga practicing students in an event organized by the NCC unit of the College. The pandemic situation has adversely affected the sports world at all levels but the sports activities of the College has been carried out within these restrictions. The students also take part in various cultural activities. The College has a Music Department which has produced artistes of the highest calibre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/swimming-pool/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/ict-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

378.78413

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library. There are special sections for books for competitive examinations, NET coaching, civil service examinations and career guidance. Some departments (Malayalam, economics, Tamil and Sanskrit) maintain their own library and possess rare books, journals of their discipline. The library is automated and equipped with many technology aided learning mechanisms. The library uses the software KOHA (version 20.05.18). 18 computers and 2 printers are kept in the library block and are used exclusively for library related activities. A separate broadband connection (NMEICT) and internet browsing facility is available to both faculty and students. Research scholars and faculty members utilise the anti plagiarism facility. Recently devices for visually challenged have been installed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://chitturcollege.ac.in/general-library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.08385

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has implemented many IT facilities for improving the quality of administrative processes, teaching, learning and evaluation processes. The administrative office has 13 computers, 3 printers, one scanner, a copier and have high speed internet connectivity. Digital File Management through DDFS has been installed as part of office automation. Purchase procedures are mediated through e-Tenders through e-procurement system of Govt. of Kerala. The admission procedures are mediated through Centralized Admission Portal connected to University of Calicut. The Library is automated. The INFLIBNET facility has been given access to all faculty and students. Edusat facility (ORICE Studio) is well-maintained with necessary accessories for streaming Online Classes and Courses. The faculty members and students have access to MOODLE Learning Management System. Classes, assignments, internal examinations and AUDIT COURSE examinations as part of University syllabus are conducted using LMS. The library books are provided with RF ID and steps are taken to implement the same in the ID tags of teaching and non teaching staff and students. This will provide complete automation for the library usage. The computerized systems for

return of RF ID tagged books is already implemented and efforts are taken to provide the same facility for issue of books also.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/centralized-computer-lab/

4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

378.78413

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being a Government institution, the utilization, management and maintainance of the academic and physical facilities of the College are done by the Government of Keral. The construction of buildings in the campus are under the supervision of the Public Works Department and Nirmithi Kendra and these are also responsible for their maintaince. The support facilities are maintained by the Electrical wing of the PWD, the Water works Department and the Kerala State Electricity Board. Insitutional requirements are periodicallu submitted to the Government for Approval and sanctioning of funds. In addition, the minor requirements of the College are met with throug hthe College Development Council managed by the District Collector and also from financial contributoins by the Parent Teacher Association of the Institution. Recurring expenditure is met through several non - plan funds of the Government. Purchase of lab and library equipments and books is done throug hthe Plan fund og the Government and the purchase is regulated through the purchase rules. Lab equipoments are usually purchased through the GEM portal. Hostel facilities are provided separately for both boys and girls. A cooperative society is functioning in the College from where students and faculty can obtain necessary items at a subsidized rate.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/academic-resources/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

110

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://chitturcollege.ac.in/academic-resources/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

6

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

6

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

129

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

27

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college encourages students to engage in various cultural and sports activities through different programmes. The

College Union is an elected body of student representatives and forms a governing factor in organizing various cultural and sports related activities in the College. This includes Union inauguration day, sports day, college day and also various activities of different clubs like the film club. The union cabinet, consisting of student members as well as faculty members who are in the positions of student advisor and arts club secretary, meets frequently to discuss the organizing of such programmes and also in discussing various matters related to the student community of the College. The cabinet contains two University Union Counsellors who represent the Union at the University of Calicut. Another important member of the cabinet is the Magazine editor who is a student in charge of the publication of the College Magazine. However, due to the pandemic situation, no union elections were held in the academic year and so there was no elected union to conduct programmes. Also, almost all programmes had to be curtailed in face of the restrictions imposed for public safety.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/college-union/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni which plays an important role in various activities of the College. The College is an Alma Mater to several distinguished personalities in various sections of the society. The Alumni activities include frequent meetings to discuss matters related to the College, the inception of several endowment awards for students qualifying with distinction and also for students performing brilliantly in co-curricular activities such as the NSS and environmental club. The Alumni has contributed immensely to the development of the College and has provided financial support for the construction of the open auditorium named 'Vanajam' in the College campus. The Alumni has also started an endowment scheme entitled 'Chiraku' for best outgoing students of each Department and also for the best NSS volunteer.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/gcc-alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision is to provide a nurturing environment to students for the acquisition of knowledge and outlook that enable them to move towards the path of great people. To materialize our vision mission have been a media in such a way to provide higher education to youth in the socially economically backward class in the agrarian community. Throughout these years our

institution has stood as epitome in providing quality education to inculcate socially and politically consciousness among individuals so that they could become assets to the nation. Governance of the institution has been undertaken to materialize the vision and mission of the institution. The IQAC and college council constitute the advisory body to the principal and takes crucial decision pertaining to academic and administrative matters keeping vision and mission statements of the institution in priority. College council comprises of all heads of the department and all elected teacher representatives chaired by principal to coordinate administration of the campus. College Development Council (CDC) is another body which support and provide guidelines for the working of the institutions. Governance of the institution supported and supervised by various committees like PTA, purchase committee, accommodation committee, building committee, discipline committee, student grievance cell, anti-raging cell and anti-sexual harassment cell.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/mission-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the operational level institutional follow the principal of participatory governance. Decentralization and participatory governance is reflected in the organizational structure of the institution. The administrative power of the top management is delegated to the lower level which ensure effective participation an of all stakeholders on decision making process. Head of the institution takes the final decision based on the opinion expressed by the council members and elected representative of the council. College council consists of Principal, Vice Principal, HODs, IQAC Coordinator, librarian and super-intendant .With the inclusion of elected representative council has become more democratic and it showcased the participatory management of the institution. Every major and minor issues relating to academic and administration is taken up by council and a amicable solution had been sorted out. At regular intervals principal convenes staff meeting for

collecting opinion regarding smooth functioning of the institution .Each and every faculty member has given charges as conveners or member of committee at college level there by ensuring their participation in the governance frame work of future plan evolve through these committees.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/principals-desk-2/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Council and the IQAC takes due care to ensure that the strategic plan for the development of the Institute is effectively carried out and that the deployment of strategies is successful to a high degree. The College supports the use of ICT tools and steps are taken to implement the LMS system in ensuring that students are provided all possible opportunities for education. The students are also encouraged to participate in online programmes and soft skill development. The faculty members are provided all possible support in carrying out research and in participating in faculty development courses in various Universities across the country. Teachers are provided with the latest technology available within the financial restrictions of a Government institution. The automation and digitization of the College Library ensures that ample opportunity is provided for extra reading for students. The various e - resources like Inflibnet are utilized by the faculty for updating their knowledge and research work. Seminars are conducted regularly by Departments as well as clubs and cells.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://chitturcollege.ac.in/wp-content/uploads/2023/07/Strategic-Plan-2021-22.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Govt. College, Chittur is a Special Grade college under the Directorate of Collegiate Education, govet. of Kerala. The Director of Collegiate Education cocordinates the activities of the sector and the College is headed by a special Grade Principal who is assisted i nthe work by the College Office as well as the College Council. The academic and administrative works of the Institution is coordinated and orchestrated by the College Council consisting of the Principal, the vice - Principal, Heads of all Departments and elected members as well as members from the College Office. Several clubs and cells work effectively for the smooth conduct of academic and admnistrative activities of the College. The Internal Quality Assurance Cell, the College PTA, the College Development Committee, various committtees like the Purchase committee, the Building Committee, the Examination Committee, Discipline Committee and various cells like Bhoomithra Sena, the Environmental Club, Equal Opportunity Cell and the like work efficiently for the progress of the Institution.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/organogram/
Link to Organogram of the institution webpage	https://chitturcollege.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution provides welfare schemes, both statutory as well as non statutory, for the Teaching and Non Teaching staff. These include infrastructural facilities, various monetary schemes instituted by the Government, Library and resource facilities, online access to research work such as N - list and inflibnet for teachers and high speed internet facility. All permanent employess are included in the General Provident Fund. Festival Allowances and Festival Bonus is given to employees prioir to the Onam festival. Retirement functions are conducted for employees. The college Canteen also provides hygienic and homely food at affordable and reduced rates for staff and students. Government College Chittur Co-operative Society Ltd. F 745. Palghat, is an efficiently working cooperative store which is functioning from the beginning of the college caters the needs of all stakeholders of the institutionby providing materials and stationeries for all academic and non-academic requirements. The society is managed by a staff committee and paid employee is in charge of running the cooperative store

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/administrati on/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

23

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Teaching faculty of the Institution has to regularly undergo evaluation process by submitting annual performance based appraisal reports indicating the academic and administrative role played by the teachers. These are measured in terms of the academic duties undertaken, positions held in various administrative and academic bodies such as Board of Studies of Universities, Examination work taken, innovative practices pursued, training programmes attended and other accomplishments. The claims made in the appraisal reports are crosschecked by the IWAC team and submitted to the Principal for further action. The placement procedure for teachers are done in accordance with the directives issued by the Directorate of Collegiate Education from time to time. The placement of teachers below the Associate professor level are done at the College itself through a screening committee proceeding and the report is submitted to the Directorate of Collegiate Education. All procedures are carried out by the IQAC team. The performance reports and resulting promotions of the non teaching staff are done in accordance with directions laid out by the Kerala Service Rules (KSR).

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/flair/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As an institution owned and managed by the government of Kerala, Government College Chittur understands that its credibility and accountability reside in a system of regular and accurate auditing. Therefore, all the financial records of the grants and funds that the college receives both from the state and central agencies are subjected to rigorous and scrupulous scrutiny, in the form of external and internal auditing. The two major external audits that are regularly conducted are those by the State Accountant General (AG) and the Directorate of Collegiate Education. A team of officials from the Directorate of Collegiate Education periodically visit the college to check the income and expenditure statements, the utilization statements of the various plan and non-plan funds received from the state government. They check all accounts related to the salary and service matters, the allocation of funds from the central government agencies like UGC, FIST and RUSA, the bills and accounts related to the PWD construction and maintenance, the bills and statements of the seminars, conferences and workshops organized by the various departments of the college, the purchase bills of laboratory equipment and library books, daily fee collection register, auctions and the utilization bills of study tours.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/administrati on/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

504000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the institution is managed by the government, developmental and recurring expenses of the college are met by plan and non-plan funds from the state government along with funds from UGC, RUSA and FIST. The plan fund is received every year and the proposals are submitted in advance at the beginning of each financial year. After the outlay, utilization certificates along with proper bills and accounts are submitted. The plan fund is used to cover expenses on development and maintenance of the college infrastructure, payment of fees for course affiliation, the organization of sports camps and meets, purchase of sports amenities, library books and laboratory equipment. Further, the plan fund is used to provide the college with library interns and a student counsellor. The non-plan funds are used to meet recurring charges and daily expenses of the college such as payments of electrical, water, telephone and postal charges along with the publication of the college magazine. Apart from these funds, the college encourages the faculty to apply and receive other funds from the central government agencies like UGC, RUSA, FIST etc. T

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/administrati on/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the Govt. College, Chittur is instrumental in planning

and implementing several developmental programmes for the Institution. A main activity is the conduction of training programmes for teaching staff as well as students and non teaching staff. The IQAC prepares an academic schedule, in addition to the academic calendar of the University, at the start of the academic year and this is implemented to regulate the academic activities of the college for each semester. The IQAC conducts regular meetings with various clubs and cell conveners and ensures that all curricular and co - curricular activities are conducted smoothly for the benefit of the student community. The IQAC also takes the necessary steps to ensure that the infrastructural and academic facilities of the institute are adequate for usage by the teaching staff. The pandemic situation forced several quality initiatives to be curtailed. The IQAC took steps to undertake a survey to understand the needs of the students in coping with the online mode of teaching imposed by the pandemic situation. The placement of teachers was also undertaken by the IQAC and all formal procedures were completed duly.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/iqac-board/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution takes steps to ensure that the academic and infrastructural facility of the teachers and students are in conformity with their needs and requirements. The online mode of teaching for all courses imposed by the pandemic situation was dealt with efficiently through the distribution of necessary equipment to the needy students. Weekly reports of online classes including the total hours spent and the online platform used were sent to the Directorate of Collegiate Education. Training programmes were conducted for teaching staff for the efficient use of internet resources for improving the academic quality of online classes. Steps are taken to implement a Learning Management System in the Institution. Teachers and students are provided access to e resources like Inlibnet and n - list.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/igac-minutes/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://chitturcollege.ac.in/wp-content/uploads/2023/07/Annual-Report-2021-2022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Girls students are provided dedicated rest rooms, sickrooms and washrooms in the college keeping in mind their convenience and privacy. Facilities such as incinerators are also provided to them in these rooms. Anti-sexual harassment cell (replaced now with Internal Complaints Committee - ICC since 2021-22) is also functioning in the college to resolve issues related to the

harassment or any other such complaints raised by the girl students or employees of the college. Various clubs and departments in the college has organized several programmes in the college during the period 2018 June -2023 May. They mainly included seminars, workshops, discussions on gender equity, self defence training programmes for the girl students, awareness programmes on laws empowering girls, etc. The most important ones organized in the college promote the idea of gender equity and to empower them. In addition, as a continuous measure, gender equity has been made a part of the syllabus for the common english courses thereby promoting the concept in the classroom itself. The mentor-mentee system existing in the college enable the female students to interact with the faculty to air their academic and personal concerns. The diaries of this system is maintained by the mentors.

File Description	Documents
Annual gender sensitization action plan	https://chitturcollege.ac.in/icc/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://chitturcollege.ac.in/icc/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution promotes the idea of a green campus through minimizing of waste generation and taking steps for ensuring waste processing and management facilities in the campus. The NSS unit of the College conducts campus cleaning activities through a series of programmes. A dry day is observed on some selected days for ensuring the participation of the entire student community in undertaking waste reduction and cleaning activities. The conduct of various functions and programmes in the campus is done in accordance with the general consensus among the faculty by usage of steel cups and containers, cloth banners and bags as an alternative to plastic. This helps in reducing plastic waste to a large extent. Incinerators are used at several places for the disposal of sanitary pads. The Heads of Departments are given directions for regular repair maintenance of electronic equipment so as to reduce e-waste to a minimum.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles

D. Any 1 of the above

- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan)

D. Any 1 of the above

accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college provides reservation for socially marginalized sections like SC, ST, OBC, linguistic minorities, and students from geographically unprivileged areas like Lakshadweep. The reservation policy is prescribed by the University for Government Colleges. They receive scholarships and hostel reservation as well. Counseling is also provided for students to motivate and instill self confidence in them. Taking into consideration the regional and religious diversities of the staff and students, the institution celebrates varied religious and regional festivals like Onam, Pongal, Christmas and Eid. Since the Eid fell during the summer vacation period April-May in the last few years, large level festivities could not be carried for this festival in recent years. The staff and students join the festivities by holding feasts and cultural activities. Examples are the preparation of the sweet rice Pongal during the Tamil festival, Ona Sadhya, the feast of Malayalees, crib making and Carol during Christmas, and Iftar parties to foster religious amity. Several programmes against drugs like drama, street play, flash mob, magazines etc. were conducted by the NSS unit and anti narcotic cell of the college in association with various government agencies like the Excise Department

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College takes utmost care in ensuring that the awareness of basic constitutional rights and duties are inculcated among the teaching staff and students. The academic activities of the Institute are in tune with this aim and the syllabi of several courses include sections pertaining to the Indian Constitution. Students are admitted to the Institute in strict adherence to the reservation policies. There is an Electoral Literacy Club in the College which conducts various activities for instilling a sense of duty and honour to the Constitution among the students. The National Constitution Day is observed every year and students as well as staff undertake pledge to keep up the spirit of the Constitution. Steps are taken each year to enlist new students to the voters list and the Union elections are conducted to create an awareness about the Election process among the students. The College Union Election is conducted in the same manner as any ordinary election, with the appointment of a Returning Officer among the Staff, filing of nomination, campaigning and voting as well as counting. Important National days like Republic day and independence day are celebrated with due regard to the fundamental principles laid down by the Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://chitturcollege.ac.in/nss/
Any other relevant information	https://chitturcollege.ac.in/college-union/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

E. None of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Taking into consideration the regional and religious diversities of the staff and students, the institution celebrates varied religious and regional festivals like Onam, Pongal, Christmas and Eid. Since the Eid fell during the summer vacation period April-May in the last few years, large level festivities could not be carried for this festival in recent years. The staff and students join the festivities by holding feasts and cultural activities. Examples are the preparation of the sweet rice Pongal during the Tamil festival, Ona Sadhya, the feast of Malayalees, crib making and Carol during Christmas, and Iftar parties to foster religious amity. The College celebrates all days of National importance such as Republic day, Independence day and Constitution day with utmost respect to the sovereignty and spirit of nationalism. The NCC and NSS units conduct several programmes in connection with such celebrations. The Flag hoisting ceremony is conducted on Republic day and Independence day by the Principal in the presence of teachers, students, NCC and NSS volunteers and members from the PTA. Sweets are distributed among the faculty

and the students and various programmes including campus cleaning and visits to nearby Hospitals and Paliative Care units are conducted by the Students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 : Merge with the society -There are many fronts in the society where the intervention of collective academic force and wisdom is required for the improvement of social life. Hence the college devised some innovative components to implement to link the academic community with the society in which it is existing.NSS supports the society through their paliative care initiatives.Continuing this practice, as a part of the platinum jubilee celebrations of the college started in the college in 2021-22, the college has decided to construct 7 homes for the homeless. The construction is now ongoing and is expected to be completed by ---. The college has decided to continue constructing atleast one home every year till its 100th anniversary and this is probably a one and only one such initiative by any higher educational institution in Kerala

Best Practice 2 : Environmental initiatives -The NSS, nature club, green protection cell, Bhoomitrasena and environment cell organized various events to achieve the goal. On regular basis, at various places inside and outside the campus, trees are sapled and care is taken to protect them. The college has banned the use of plastic bags and flex banner

File Description	Documents
Best practices in the Institutional website	https://chitturcollege.ac.in/best-practices-2/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is situated in a geographically unique area where two types of geographies meet. One, it being in the state of Kerala has more greenery comparatively, two being on the border of the Tamil Nadu state which has severe water scarcity has certain features of that state in summer situations. In addition, the people and thus students in this area represent two languages viz. Tamil and Malayalam. So the geographically and culturally the area and hence the college is a mix of two entirely different set of features. To support the environment and the society nearby the college takes a lot of initiatives like providing support to the local bodies to maintain water ponds. Note that this area has the issue of water scarcity during summer seasons. To create awareness among the local people and students, camps are organized by the NSS with the theme of environment protection. Also, being the only one higher education institution in the Government sector in this area, the college regularly organizes various seminars and other academic events to sensitize the local students as well as public.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

As per Govt. norms, four year degree courses are soon to be established and steps are to be taken to ensure that the College has all the required infrastructure as well as academic facilities to incorporate such new initiatives. At the same time, more efforts are to be continued for starting more Post Graduate Courses in the Institution. Steps are to be taken to

provide more resources and facilities for creating a research environment in the campus and to inculcate more research work among the faculty. More efforts are to be put in for initiatives such as Green audit and Energy audit. An important goal is to develop the campus into a more inclusive one and to provide more resources to the differently enabled. Further steps are required for providing career orientation programmes to the students to conduct more campus recruitment drives.